

**Kilkenny and Carlow Education and Training Board**  
**Minutes**  
**05 June 2024**

Date: 05 June 2024  
Time: 3.30pm  
Venue: Online via Microsoft Teams

Attendance: Fergal Browne, Tomás Breathnach, Mary Hilda Cavanagh, Peter Cleere, Laura Conheady, Andrea Dalton, Michael Delaney, Eamonn Doheny, Fidelis Doherty, Ger Frisby, John Hurley, Caitlín Mhic Cárthaigh Thomas Kinsella

Also in attendance: Chief Executive Eileen Curtis, Director of Further Education and Training Martha Bolger, Director of Organisation, Support and Development Liam Scott, Director of Schools Pauline Egan, Head of Finance Linda O'Brien, Executive Support Caoimhe Byrne

Apologies: Deirdre Cullen, Matthew Kenny, Patrick O'Neill, Clare Ryan, Adrienne Wallace

Chairperson Fergal Browne presided at the meeting

**1. Conflict of Interest**

At the start of the meeting, the Chairperson reminded members about procedures for dealing with any potential conflict of interest arising during a board meeting:

The ETB Act of 2013 and the Code of Governance (2019) both state that a member of an ETB board must absent himself/herself when the board is deliberating or deciding on matters in which that member has an interest. He/she should not take any part in any deliberation of the board relating to the matter, should not influence, or seek to influence, a decision to be made in relation to the matter and should not vote on a decision relating to the matter.

## 2. FET College – Final Business Case: Next Steps

### **FET College – Final Business Case and Next Steps**

It was noted that the rationale for a College of FET in Kilkenny was initially set out in the Strategic Assessment Report submitted in April 2022 and was further developed in the Preliminary Business Case submitted in January 2024. A summary of the Preliminary Business Case was circulated to board members which outlined the rationale and case for the recommended proposal to purchase a green field site for the construction of a purpose-built College of FET in alignment with national, regional and local strategic plans and learner needs.

The process for the completion of a Site Selection Report was outlined and included consultation with Kilkenny Co. Co., SOLAS and DFHERIS culminating in a submission in July 2023 on the sites considered, with the identification of a number of site options for further assessment and consideration, one of which has since been ruled out due to due diligence risks. It was noted that in advancing this proposal KETB has liaised with both SOLAS and DFHERIS and has complied with all the regulatory requirements under the Public Spending Code and other relevant circulars and guidelines.

The current site option was outlined, and it was noted that KCETB have retained legal representatives to assist progress.

The approval of the board was sought to engage in the process of site purchase in line with SOLAS and DFHERIS approvals and ministerial consent. This was proposed by Michael Delaney and seconded by Mary Hilda Cavanagh and agreed.

## 3. Matters for approval, adoption or confirmation by the Board

### ***050624 - KCETB 01 FET College Proposal***

For adoption

## 4. Other Business with prior permission of the Chair

No other business. The Chairperson extended his thanks to all members of the board for their participation and commitment during their term of office. The CE extended her gratitude to all members for their support for the work of the executive team and all the KCETB schools,



centres and services over the previous 5 years. Good wishes were extended to those members seeking re-election in the local elections.

## **5. Date of next meeting**

To be agreed in line with the regulations as set out by the Department of Education for the formation of the new board.