



Applications are invited from suitably qualified persons for Administrative Officer (Grade VII) position within Kilkenny and Carlow Education and Training Board.

**Assistant Head of Human Resources
Administrative Officer (Grade VII)**

The Human Resources function includes recruitment, employment contracts, occupational health and welfare, pay, pensions, HR policies, T&D, employee relations and equality.

Application form and further details are available on our website:

www.kcetb.ie

**Completed application forms should be submitted no later than 12 noon on
Tuesday, 26 November 2024**

Late applications will not be accepted

Shortlisting will apply

Kilkenny and Carlow ETB is an equal opportunities employer
