

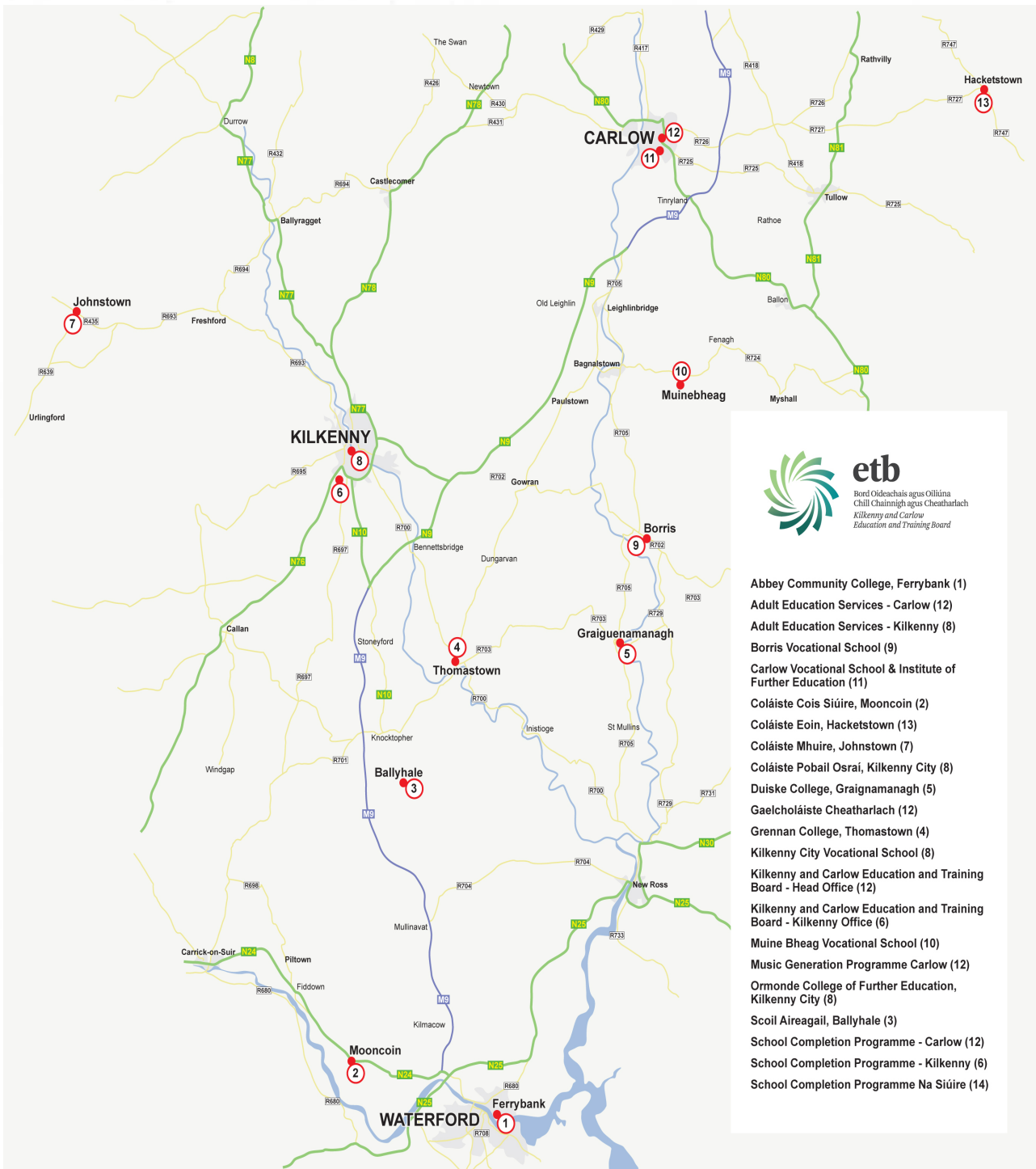


# ANNUAL REPORT 2014



**etb**

Bord Oideachais agus Oiliúna  
Chill Chainnigh agus Cheatharlach  
*Kilkenny and Carlow  
Education and Training Board*



- Abbey Community College, Ferrybank (1)
- Adult Education Services - Carlow (12)
- Adult Education Services - Kilkenny (8)
- Borris Vocational School (9)
- Carlow Vocational School & Institute of Further Education (11)
- Coláiste Cois Siúire, Mooncoin (2)
- Coláiste Eoin, Hacketstown (13)
- Coláiste Mhuire, Johnstown (7)
- Coláiste Pobail Osraí, Kilkenny City (8)
- Duiske College, Graigueanagh (5)
- Gaelcholáiste Cheatharlach (12)
- Grennan College, Thomastown (4)
- Kilkenny City Vocational School (8)
- Kilkenny and Carlow Education and Training Board - Head Office (12)
- Kilkenny and Carlow Education and Training Board - Kilkenny Office (6)
- Muine Bheag Vocational School (10)
- Music Generation Programme Carlow (12)
- Ormonde College of Further Education, Kilkenny City (8)
- Scoil Aireagail, Ballyhale (3)
- School Completion Programme - Carlow (12)
- School Completion Programme - Kilkenny (6)
- School Completion Programme Na Siúire (14)

## Content

<b>Section One</b>	<b>Introduction</b>	
Foreword by Chairperson and Chief Executive	.....	6
Education and Training Board Members	.....	7
Vision	.....	8
Mission Statement	.....	8
Organisational Values	.....	8
Management Team	.....	9
Overview of 2013 - 2014	.....	10
<b>Section Two</b>	<b>Service Report</b>	
Overview of Services	.....	15
Second Level Schools and Colleges	.....	16
Adult Education Service	.....	34
Grants/Scholarships	.....	48
<b>Section Three</b>	<b>Corporate Governance</b>	
Role of ETB Board	.....	51
Audit Committee	.....	52
Finance Sub-Committee	.....	52
Internal Controls	.....	52
<b>Section Four</b>	<b>Financial Report</b>	
Annual Financial Statement 2013-2014	.....	54
Travel and Subsistence Expenses	.....	56
<b>Section Five</b>	<b>Human Resource Report</b>	
Staff Profile	.....	59





# Section One

# Introduction



## Foreword

Kilkenny and Carlow Education and Training Board is pleased to present its first Annual Report for the period of 2013 - 2014. This report provides an opportunity to highlight the comprehensive range of activities undertaken by Kilkenny and Carlow schools, centres and services during the past eighteen months. The report also sets out the related financial and corporate governance aspects of the work of the ETB during this period.

Following the passing of the Education and Training Boards Act 2013, Kilkenny and Carlow Education and Training Board was established on 1<sup>st</sup> July 2013 and ushered in the most significant change in the organisation and management of vocational education in Ireland since 1930. The transformation of the two county Vocational Education Committees in Kilkenny and Carlow into one Education and Training Board created a much larger organisation with some initial challenges and new opportunities for growth and development. During 2013 and 2014 the focus of the organisation has remained constant as we continue to strive to provide the highest quality lifelong learning opportunities for all our students. The increasing number of students attending our schools and our adult and further education programmes is testament to the ongoing success of our work.

The past number of years have been difficult for students, teachers and parents and at this time of enormous change we acknowledge the hard work of staff whose flexibility has enabled such changes to take place.

I would like to pay tribute to the executive team and all the staff of Kilkenny and Carlow ETB for their support and commitment during this period. I would also like to thank Councillor William Ireland and Councillor Denis Foley for their stewardship of the organisation during the first period and also my fellow board members past and present. The contribution of each member of the organisation has served to enhance the work of our schools, centres and services.

Míle buíochas go léir



Cllr. Mary Hilda Cavanagh  
**Chairperson**  
**Kilkenny and Carlow Education and Training Board**



Cynthia Deane  
**Chief Executive**  
**Kilkenny and Carlow Education and Training Board**

## Education and Training Board 2013 - 2014

### Members of Kilkenny and Carlow Education and Training Board



#### **Kilkenny and Carlow Education and Board Members**

Back Row (from left:) Cllr. Pat Dunphy, Gerry Dowling, Jonathan O'Brien, Cllr. William Quinn, Joe Kennedy, Maurice Shortall, Jim Townsend, Cllr. Michael Doran, Noel Barcoe, Sean Warren

Middle Row (from left:) Cllr. John Pender, Catherine Connery, Cllr. John Brennan, Eleanor Parks, Cllr. Thomas Kinsella, Marion Duffy, Cllr. M.H. Cavanagh, Eithne Reddy, Cllr. Pat O'Toole, Thomas Kelly

Front Row (from left:) Cllr. Cora Long, Jenny O'Regan Byrne, Cllr. Anne Aherne, Eileen Curtis, Cllr. Denis Foley (Joint Chairperson), Cllr. Billy Ireland (Joint Chairperson), Cynthia Deane CE, Caroline Townsend, Brid Griffin, Noreen Whelan

#### **Sub Committees and Working Groups**

The Board has established a number of Sub-Committees as follows:

**Audit Committee:** Cllr. John Brennan (Chairperson), Cllr. Michael Doran, Cllr. William Quinn, Cllr. Jim Townsend, Cllr. Mary Hilda Cavanagh, Cllr. Maurice Shortall  
**In Attendance:** Ms. Cynthia Deane, CE, Ms. Eileen Curtis, EO, Ms. Nancy Hughes, APO, Ms. Bernadette Hughes, APO, Ms. Linda O'Brien AO.

**Finance Sub-Committee:** Cllr. Denis Foley, (Chairperson), Cllr. William Ireland, Mr. Thomas Kelly, Mr. Noel Barcoe, Mr. Brian Harris, Ms. Cynthia Deane CE  
**In attendance:** Ms. Eileen Curtis, EO, Ms. Nancy Hughes, APO, Ms. Bernadette Hughes, APO, Ms. Linda O'Brien AO.

In addition, each School/Centre has its own Board of Management.

## VISION

---

The vision of Kilkenny and Carlow ETB is to be a listening and learning organisation which promotes lifelong learning.

## MISSION

---

The mission of Kilkenny and Carlow Education and Training Board is to be a key provider of high quality, inclusive, innovative and flexible education opportunities and support services that enable young people and adults to reach their full potential in their personal and family lives, in their chosen careers, and as active members of their local community and society.



## ORGANISATIONAL VALUES

---

The following core values underpin and guide the work of Kilkenny and Carlow ETB:

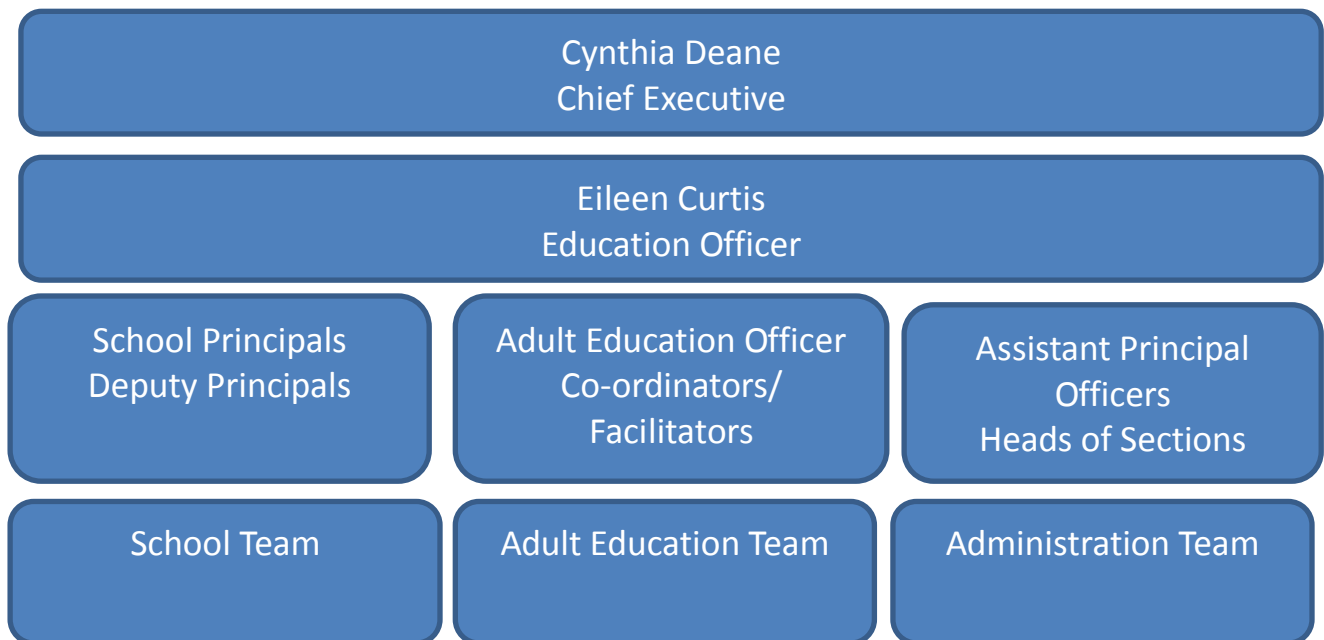
- To place the learner at the centre of all our work
- To promote quality teaching and learning and support
- To engage in building positive, respectful relationships
- To value and respect all staff and learners
- To promote a culture of equality and justice
- To be responsive in our approach and promote innovation and partnership



## Kilkenny and Carlow Education and Training Board *Organisational Structure*

Kilkenny and Carlow ETB operates across the two counties of Kilkenny and Carlow with its head office in Carlow and a further office in Kilkenny.

Kilkenny and Carlow ETB management team is led by the Chief Executive and the Education Officer . It comprises of an Education Team which includes a Second Level and Adult Education Team and an Administration Team. These teams have overall responsibility for the day-to-day operation of the various sections of the ETB.



## Overview of 2013 and 2014

On 1<sup>st</sup> July 2013 Kilkenny and Carlow Education and Training Board was formed and ushered in a level of change which was unprecedented in the sector. This significant change process created many new challenges for the organisation while simultaneously requiring us to maintain all education and support services to our learners.

### ETB Management and Planning

In 2013 the administration structures of KCETB were reorganised to streamline and rationalise the work of the Carlow and Kilkenny offices. Five administration teams were created to carry out the following functions:

#### Carlow Office (Head Office)

- Finance, Accounts and Corporate Governance.
- Payroll and Pensions

#### Kilkenny Office

- Human Resources
- Corporate Services
- Administration Services



Each team was led by a Senior Manager under the direction of the CE and Education Officer.

The following changes have occurred

- Payroll and Pensions moved to Carlow on 1<sup>st</sup> June 2014.
- Human Resources was consolidated in Kilkenny in the first quarter of 2014.

Related finance and human resource activities were rationalised to either office during 2014. Particular attention was paid to the risk associated with these significant transfer processes during the period. In addition in 2014 the new ETB was formed and held its first meeting on 27 August 2014.

The following were also facilitated:

- the process for the nomination of parent representation to the ETB.

- the election process to seek staff representation to the ETB.

This was a period of significant reorganisation for the operation of the ETB and staff and members displayed significant generosity and flexibility during this period.

## Second Level Activities

The ETB schools in Kilkenny and Carlow continued to grow and develop with an increase in enrolment in a number of schools.



Schools continued to participate in School Development Planning and in 2013 and 2014 a number of subject and incidental inspections took place. Schools continue to strive to enhance the quality of teaching and learning taking place. All schools are involved in formulating a School Improvement Plan and have identified future priorities. Schools continue to achieve excellent results in both Junior and Leaving Certificate examinations.

Students in all schools were commended on their participation in various extra-curricular activities including sports, drama, debating, Gaíscce Awards, Young Scientist, etc and many received particular recognition for their achievements. Students and staff are congratulated for their ongoing commitment to and support for a wide range of activities.



The Senior Management Team Spring Conference took place on 14<sup>th</sup> and 15<sup>th</sup> March 2013 and on 13<sup>th</sup> and 14<sup>th</sup> March 2014. At the Spring Conference in 2013 speakers included Barry O'Callaghan, presented a workshop on *'Developing a School Policy for Learning'*; Pat Coffey from the PDST who spoke about *'Numeracy Enhancement and Development Strategies'*; Tom Blanche who works as a Mentor and Supervisor with TCD Education Department and Hibernia College Post Graduate Programme discussed *'Motivating school staff and goal setting in the current climate of educational cutbacks'*; Sean Fallon retired secondary school teacher from Coláiste Eanna led a presentation on *'Cyber Bullying/Anti-Bullying Campaign-Tools for use by Teachers in the Classroom'*. The Spring Conference 2014 included a talk on *'Managing for Success, Dealing with Workplace Challenges'* which was presented by Mary Cullen, Managing Director of Insight HR; Gearóid O Brádaigh, Barrister at Law and former CEO, County Westmeath VEC discussed *'How to manage Enrolment, Suspension and Expulsion in Schools and Centres of Education'*; Dr.Patrick Kirk, Director, Junior Cycle Team and Paddy Flood, Deputy Director, School Leadership provided a workshop on the *'Junior Cycle Framework, Curriculum Planning and Timetabling'*.

The Student of the Year Awards were presented in September 2013 and 2014. A student from each school was nominated for an award for their achievements and overall contribution to school life.

Twenty two members of staff retired from Kilkenny and Carlow ETB during 2013 and 2014 and were acknowledged at functions on 13<sup>th</sup> September 2013 and 18<sup>th</sup> December 2014. Each was acknowledged for their work in their own school/centre and thanked for their contribution to the scheme.

The activities of schools/centres/services are highlighted in the section relating to each.

## Adult and Further Education Activities

The demand for places on all Adult and Further Education Programmes remained high in 2013 and 2014. There was a particularly high demand within the Adult Guidance Service as prospective learners sought options for upskilling and returning to education in increasing numbers.

Demand for Post-Leaving Certificate places continued with 1,349 students participating on PLC programmes in 2013/2014 and 1,257 students participating on PLC programmes in 2014/2015. In 2013 and 2014 there was a continuing demand for places in VTOS and Youthreach with centres oversubscribed in both years. BTEI, Literacy and Community Education Services were provided throughout Kilkenny and Carlow with a high demand for programmes and services. MOMENTUM 2013-2014 funding was received for two programmes in Kilkenny, Healthcare Level 5 and Retail Skills Level 5. A further two programmes were held in Kilkenny in 2014-15 and one programme in Carlow in Tourism and Business. A significant number of students received minor awards at Levels 4 and 5 with a number progressing to other courses including level 7 degrees. In addition, many were successful in gaining part-time and full-time employment. Post programme supports are still ongoing for these programmes.

## Building Projects

During 2013 and 2014 Kilkenny and Carlow ETB undertook a number of refurbishments/building projects. They included the following:-

### Coláiste Mhuire



Temporary accommodation was allocated to the school to facilitate the introduction of the ASD Unit. Additional accommodation was also approved in 2014 for an ASD Unit and new classrooms.

### **Abbey Community College**

The work on the new extension for the school continued. The final design was agreed with the Department of Education and Skills and an application for planning was successful. The tender for the construction phase was completed in September 2014.

### **Coláiste Pobail Osraí**

Significant work was undertaken in Ormonde College with the refurbishment of existing classrooms and a canteen area. The renovation of the rooms created additional space for the increased numbers in Coláiste Pobail Osraí.



### **Duiske College**

The school received a significant grant for additional accommodation to cater for increased enrolment and to facilitate the development of additional art facilities in the school.

### **Carlow Vocational School/Carlow Institute of Further Education**

The Department of Education and Skills sanctioned the development of two 1.000 pupil schools in Carlow under the Public/Private Partnership Model, our mainstream school and one College of Further Education. The building of the two schools is being progressed by the NDFA.

# Section Two Service Report

Kilkenny and Carlow Education and Training Board (KCETB) is a statutory local education authority operating under the terms of the Education and Training Boards Act 2013 and other relevant legislation.

It provides a comprehensive range of quality education programmes and supports designed to meet the needs of young people and adults throughout Kilkenny and Carlow. It has

developed a range of educational provision to address the diverse and ever changing demands of learners. Today, Kilkenny and Carlow ETB runs thirteen second level schools, an extensive adult education service and a range of post-leaving certificate courses. It is involved in many partnership activities at local level and provides a range of educational supports to enhance the quality of its education programmes.



## Second Level Education

Kilkenny and Carlow ETB now has responsibility for thirteen second-level schools. These schools are co-educational and non-denominational. They are:

- |  |   |
|--|---|
| • Abbey Community College, Ferrybank           | • Duiske College, Graiguenamanagh           |
| • Borris Vocational School                     | • Gaelcholáiste Cheatharlach                |
| • Carlow Vocational School and Institute of FE | • Grennan College, Thomastown               |
| • Coláiste Cois Siúire, Mooncoin               | • Kilkenny City Vocational School, Kilkenny |
| • Coláiste Eoin, Hacketstown                   | • MuineBheag Vocational School              |
| • Coláiste Mhuire, Johnstown                   | • Scoil Aireagail, Ballyhale                |
| • Coláiste Pobail Osraí, Cill Chainnigh        |   |

The aim of the second level schools is to provide a quality, inclusive, holistic education that will enable each individual to reach his/her full potential so that each learner may lead a fulfilling life and contribute to the development of society. The school communities strive to achieve these aims with professional, collaborative staff by offering:

- an extensive curriculum, catering for the spiritual, moral, intellectual, physical, social, personal and aesthetic development of learners
- a co-curricular education programme
- a pastoral care programme

The schools in Kilkenny and Carlow ETB were founded as a response to local educational need and this tradition of meeting the needs of learners is ever present throughout the school community. The innovation and management of change is clear from the range of programmes on offer.

Partnership is also a key concept in the development of our schools and is apparent in our active Student Councils and Parents' Associations. We also work in partnership with other stakeholders, particularly in the religious, youth, sport, community development and business sectors, to enhance the educational experiences of our students.



All schools offer the Junior Certificate and Leaving Certificate Programmes and a range of the following:

## Second Level Provision

School	Programmes Offered						
	J.C.	J.C.S.P.	T.Y.	L.C.	L.C.A.	L.C.V.P.	PLC
Abbey Community College, Ferrybank	√		√	√		√	
Borris Vocational School	√		√	√		√	
Carlow Vocational School		√	√	√			√
Coláiste Cois Siúire, Mooncoin	√			√		√	√
Coláiste Eoin, Hacketstown	√		√	√		√	√
Coláiste Mhuire, Johnstown	√	√	√	√	√	√	√
Coláiste Pobail Osraí, Kilkenny	√		√	√		√	
Duiske College, Graiguenamanagh	√	√	√	√		√	√
Gaelcholáiste Cheatharlach	√		√	√		√	
Grennan College, Thomastown	√		√	√		√	√
Kilkenny City Vocational School	√	√		√		√	√
Muine Bheag Vocational School	√	√	√	√			√
Scoil Aireagail, Ballyhale	√		√	√			√

Junior Certificate Schools Programme (J.C.S.P.); Transition Year Programme (T.Y.); Leaving Certificate Applied (L.C.A.); Leaving Certificate Vocational Programme (L.C.V.P.); Post-Leaving Certificate (P.L.C.)

Kilkenny and Carlow Education and Training Board continues to provide a broad range of programmes throughout its schools. In addition to the Junior and Leaving Certificate Programmes schools also offer specialised programmes like the Junior Certificate School's Programme, Leaving Certificate Applied and the Leaving Certificate Vocational Programme.



## Second Level Enrolments

School	2014/2015
Abbey Community College, Ferrybank	787
Borris Vocational School	488
Carlow Vocational School	238
Coláiste Cois Siúire, Mooncoin	147
Coláiste Eoin, Hacketstown	215
Coláiste Mhuire, Johnstown	485
Coláiste Pobail Osraí, Kilkenny	193
Duiske College, Graiguenamanagh	129
Gaelcholáiste Cheatharlach	369
Grennan College, Thomastown	344
Kilkenny City Vocational School	136
Muine Bheag Vocational School	120
Scoil Aireagail, Ballyhale	190
<b>Total</b>	<b>3841</b>

## Post Leaving Certificate Enrolments

School	2014/2015
Abbey Community College, Ferrybank	n/a
Borris Vocational School	n/a
Carlow Vocational School	766
Coláiste Cois Siúire, Mooncoin	n/a
Coláiste Eoin, Hacketstown	14
Coláiste Mhuire, Johnstown	16
Coláiste Pobail Osraí, Kilkenny	n/a
Duiske College, Graiguenamanagh	41
Gaelcholáiste Cheatharlach	n/a
Grennan College, Thomastown	42
Kilkenny City Vocational School/Ormonde College of Further Education	263
Muine Bheag Vocational School	99
Scoil Aireagail, Ballyhale	16
<b>Total</b>	<b>1257</b>



## Abbey Community College

Ferrybank, Via Waterford

T: 051 832930 F: 051-851110 E: dmin@abbeycommunitycollege.com



Abbey Community College, established under the trusteeship of the Sacred Heart of Mary Sisters and Co. Kilkenny VEC, opened in 2000. It is committed to enriching through education the lives of the people in its care. Students of Abbey Community College can access a rapidly expanding curriculum from which they may choose a wide variety of subjects, both practical and academic. Pastoral Care is an integral part of the holistic education offered in the school and is catered for through a Year Head System, Home School Liaison, a Peer Support Scheme, the Chaplaincy, Guidance Counselling and Learning Support Education.

### Mission Statement

Consistent with its obligations under national legislation the mission of Abbey Community College is to educate in a reflective way with an emphasis on the development of the whole person, thereby enabling the student to participate fully in society and to live a fulfilling life.

### School Enrolment

1 <sup>st</sup> – 3 <sup>rd</sup> Year	434	5 <sup>th</sup> – 6 <sup>th</sup> Year	152
Transition Year	82	Repeat Leaving Certificate	1
Leaving Certificate Vocational Programme(LCVP)	118		
<b>Total</b>			<b>787</b>

### Board of Management

Cllr. Fintan Byrne, ETB Board Member	Ms. Evette Cody (Staff Representative)
Cllr. John Brennan, ETB Board Member	Mr. Gerry Kelly (Staff Representative)
Cllr. Cora Long, ETB Board Member	Mr. Des Daunt (Parent Representative)
	Ms. Ellen Doyle (Parent Representative)

**SHM Trustee Representatives:** Mr. Richard Dowling(Chairperson), Sr. Ursula Canavan, Brother Denis Minehane

### Highlights

- **Abbey Community College gets the school year off to an energetic start!** The entire Abbey community once again supported the Justice Group's project, "Step up for Zambia" in September, with over 850 walkers raising over €7,000 for the SHM Mission in Zambia. The Parents' association acted as Stewards and supervised the walk.
- **Second Green Flag:** The Green Schools Committee was delighted to achieve a second Green Flag after much hard work and planning from a very dedicated committee, who adopted the new slogan "It's a war we can fight if we turn out the light"
- **Sport at Abbey Community College:** It was another busy year for our Sports Department with outstanding success in Camogie, Hurling, Hockey, Athletics, Swimming and Equestrian. Our Camogie Team was outstanding; Leinster Champions and the Junior Hockey team won their league. Abbey also took home the silverware at the Waterford Schools Cross Country Championships and went on to shine at the Munster Championships. Our swim team had outstanding success in the Munster Senior Schools gala in UL, bringing home eight medals
- **Abbey CC Wins Inaugural KCETB Debating Competition:** Following the establishment of Kilkenny and Carlow Education and Training Board's Debating Competition, Abbey Community College was declared outright winners at the grand final in the Lord Bagenal in April. Well done to Alana Daly Mulligan, Claire Beardsley, Tadhg Williams and Rosie Walsh and to their mentor, Ms Laura Fitzpatrick.
- **Darkness into Light:** The memorable visit of Mrs Elma Walsh, mother of the late Donal Walsh, from the Live Life Foundation, prompted Abbey students to do something to show solidarity and support for those who are suffering in silence and Transition Year students decided to get a group of students and staff to take part in the Pieta House Darkness into Light walk. There was a strong turnout from Abbey Community College for a very worthwhile and poignant walk.

### Staffing Profile

Teaching Staff	48.70	Special Needs Assistants	2.5
Administrative Staff	1.5	Support Staff	3.59

<b>Total</b>			<b>56.29</b>
<b>Principal:</b>	<b>Ms. Detta Cahill</b>	<b>Deputy Principal:</b>	<b>Mr. Colm Rice</b>

## Borris Vocational School

Borris, Co. Carlow

T: 059 9773155 F: 059 977 3627 E; bvsoffice@gmail.com



Borris Vocational School opened in 1939 The school serves a large area which includes Borris, Ballymurphy, Newtown, Rathanna, Glynn, St. Mullins, Ballinkillen, Goresbridge, Skeoughvosteen, Gowran, Garryhill & Drumpeha. We provide a complete and comprehensive system of education which combines instruction in languages, sciences and the humanities with the technical and technological skills so necessary in our modern world.

### Mission Statement

To create a caring inclusive Christian environment where each individual is encouraged to develop a sense of honesty, tolerance and responsibility and in which everybody acquires self-confidence to achieve his or her full potential.

### School Enrolment

1 <sup>st</sup> – 3 <sup>rd</sup> Year	235	Leaving Certificate Applied(LCA)	0
Junior Certificate Schools Programme(JCSP)	0	5 <sup>th</sup> -6 <sup>th</sup> Years	117
Transition Year (TY)	82	Repeat Leaving Certificate	0
Leaving Certificate Vocational Programme(LCVP)	54	Post Leaving Certificate(PLC)	0
<b>Total</b>			<b>488</b>

### Board of Management

Eileen Barcoe	Eithne Reddy (ETB Representative)
Gerard Farrelly	Mary Clare Hogan (Teacher Representative)
Fergal Murphy	William Quinn (ETB Representative)
Shane Gallagher	Thomas Kinsella (ETB Representative)

**Community Representatives:** Fr. Pierce Murphy

### Highlights

- Arts: Partnership with Music Generation the first Music @ Mount Leinster Music Festival was held in the school, Anna Hogan 5<sup>th</sup> Yr won Best Short Scene Award at Bord Gais Energy Student Theatre Awards. The TY Choir of 14/15 performed at Electric Picnic. TY Composing group performed their own composition at Young Composers Concert. 1<sup>st</sup>/2<sup>nd</sup> Yr choir performed at Music Generation Gala Concert. Last yrs TYs performed in National Concert Hall and on RTE tv. Borris Fusion Group performed on RTE tv and at the KCLR Duiske Christmas Carol Service. The inaugural Blackstairs Rural Film Festival Launched in the school.
- Languages: First Year of 5<sup>th</sup> Yr French Language Exchange Programme with a school in Toulouse. First Year of Residential trip for 2<sup>nd</sup> Yrs to West Kerry Gaeltacht. French debating team produced best speaker – Bridín Cummins- at Alliance Francaise debating. 15 Spanish students participated in a 5-week English language immersion programme in the school.
- STEM: Updating of Engineering Room, 3D Printer and laser cutter were purchased for Engineering and Drawing Depts., Two students took part in 1<sup>st</sup> Yr Maths Challenge, two senior student selected for training for Maths Olympiad, new computers purchased for Drawing Room.
- Sport: Senior Hurlers played Senior Colleges A Leinster League finalists. U17 soccer team won Carlow-Kilkenny League & reached Leinster semi -final. School team finished 4th in All-Ireland showjumping league. Junior & Minor Camogie reached Leinster Semi-Finals. School awarded active flag on the day of the annual whole-school 5k. Active week was a great success. Archery and tennis was introduced in the school.
- Young Social innovators Programme was introduced to the school with great success. Green Schools Committee membership reached 72 members. Garden Club established vegetable garden. TY class travelled to Amsterdam for an activity-filled three days.
- The Parents Association organised a Christmas Bazaar and a Fashion Show which were both very successful. It also co-ordinated the revision and improvement, fitting, ordering and distribution of new PE uniform tops.

### Staffing Profile

Teaching Staff 33.42 Special Needs Assistants

2



Administrative Staff 1.5 Support Staff 2.79

**Total 39.71**

<b>Principal:</b>	<b>Mr. John O'Sullivan</b>	<b>Deputy Principal</b>	<b>Ms. Olivia Kennedy</b>
-------------------	----------------------------	-------------------------	---------------------------

## Carlow Vocational School

Kilkenny Road, Carlow

T: 059 9131187 F: 059 9143521 E: info@carlowvs.ie

Carlow Vocational School was opened in 1923 and has served the learning needs of students from Carlow town and its environs for many years. The school comprises a mainstream curriculum for younger students combined with a large Further Education College which provides a broad range of lifelong learning opportunities.

### Mission Statement

"Administration, Staff and parents at Carlow Vocational School seek to promote a secure and caring community environment and a balanced curriculum which is student centred with parents recognised as the first educators and teachers as facilitators of the learning process. In partnership, we hope to provide an atmosphere which encourages respect, responsibility and commitment, drawing forth the positive potential of each individual, thus equipping all students to take their place in life and work in the future."

### School Enrolment

1 <sup>st</sup> – 3 <sup>rd</sup> Year		Leaving Certificate Applied(LCA)	
Junior Certificate Schools Programme(JCSP)	<b>92</b>	5 <sup>th</sup> -6 <sup>th</sup> Years	<b>62</b>
Transition Year (TY)	<b>24</b>	Repeat Leaving Certificate	<b>60</b>
Leaving Certificate Vocational Programme(LCVP)	<b>0</b>	Post Leaving Certificate(PLC)	<b>766</b>
<b>Total</b>			<b>1,004</b>

### Board of Management

Brid Griffin (Chairperson - ETB Representative)	Keith Shirley(Staff Representative)
Noreen Whelan (ETB Representative)	Bridget Sheehan (Staff Representative)
Noel Barcoe (ETB Representative)	Maria Quinn (Staff Representative)
<i>Community Representative: Deirdre Pender</i>	Irene O'Brien (Parent Representative)

### Highlights

- **CVS Schools to Business Programme** Carlow Vocational School actively participated in Schools to Business Programme this year. As a school, we are very lucky to be linked with Mr Eamon Brophy and his team in the Carlow local Authority. Under the guidance of Ms Clodagh Gorman regional Co-Coordinator schools business partnership and their link teacher Mr S Kelly supported by Ms S O Keeffe SCP, all 5<sup>th</sup> year students successfully completed the programme. Our successful partnership has inspired a number of local authorities around Ireland to join the programme.

- **Music Project:** This year seventeen students took part in a “Music and shine project” funded by Merck Sharp and Dohme bringing young people from all the post primary schools together to promote mental health. Seventeen students performed in a gala concert in the George Bernard Shaw theatre in May. Three students from our guitar club performed in a gala concert in May - congratulations on a fantastic performance: **Darragh Dooley, Brandon O Neill and Oran Lawlor**. The guitar tutor would like to congratulate the beginners club this year they have made excellent progress **Aoife Moore, Emer Galbally, Joseph Dillion and Cian Nolan (2<sup>nd</sup> year)** .
- **‘Have you got maths eyes?’** a community project based in Carlow town promoting numeracy and literacy led by Ms. N. Phelan HSLO for CVS and Educate Together primary school will be launched after Easter. It is a joint project funded by the two schools.
- **The Greens Schools Committee:** This committee is made up of students from each year group and their hard work has paid off as the school is receiving the international green flag for our school. Mr Kelly commended two 6<sup>th</sup> year students who showed excellent leadership skills on the committee **Jason Curran and Conor May**.
- **Sport :** Many students competed in various athletics meets this year **Coady Tunstead** competed in the u16 South lenister shot putt competition and was placed 3<sup>rd</sup>. This year a group of 3<sup>rd</sup> year students participated in the **Sky Sports “Living for Sport programme**. They trained every week with Ms Walshe and achieved a series of sporting tasks including a 5 k run and silver award **Katie Dooley Lauren Ramsbottom Nathan Brennan** gold award **Derek Gilligan Megan O’Neill Cynthia Hyland Jake Kelly Bettina Pelyhe Joseph McNally and Shirley Wong**. Overall Junior Sports Person of the year **Brian O Reilly** and Senior Sports person of the year is a joint award **Conor May** and **Bradleigh Nolan**.
- **County Awards:** Three Transition year students **Ruth Sheehan, Alex Lazar and Conor Collins** entered the Inter Schools Photographic Competition run by the Kilkenny Photographic society and were highly commended.
- **Enterprise/ mini company competition:** This year four transition year companies were formed entitled “the Extendables” “ Room Dynamics” “Flower power” and “ANJ productions” and won “Best County Schools award” .
- **National Awards:** We have a long standing tradition of All- Ireland Volleyball champions and this year is no exception. This year our school team won Division C March, A Garavelly, M Daverda, M Pola, T Mourin, A Perktold, LM Mahlkecht .

Staffing Profile			
Teaching Staff	61.11	Special Needs Assistants	2
Administrative Staff	2.78	Support Staff	5.42
<b>Total</b>			<b>71.31</b>
<b>Principal:</b>	<b>Ms. Markita Mulvey</b>	<b>Deputy Principal</b>	<b>Mr. David Forde Mr. Nigel Quirke Bolt</b>

## Carlow Institute of Further Education

Kilkenny Road, Carlow

T: 059 9131187 F: 059 9143521 E: info@carlowife.ie

This year Carlow Vocational School / Carlow Institute of Further Education welcome the news from The Department of Education & Skills that two new schools will be built on a new green field site, announced by Minister for Education and Skills, Ruairi Quinn T.D on 3<sup>rd</sup> May 2013. Work is progressing with the Department of Education and Skills on the project, with planning permission now in place.

In 2014 /15 Carlow Institute of Further Education (CIFE) continued to provide a broad range of courses to serve the need of local and regional learners. The Institute provides 40 full-time courses in the areas of Art, Craft & Media, Agriculture Science and Computing, Business and Administration, Construction and Built Environment, Education Health and Welfare, Services and

Tourism, Hospitality and Sports. CIFE also offers part time accredited courses and hobby course as part of the evening schedule. The majority of courses are provided at QQI Level 5 and some at QQI Level 6. Courses were also provided leading to qualifications in ITEC, CIBTAC, GAA, CIDESCO and NCEF. CIFE Programmes are evaluated and monitored on a cyclical basis as part of the college's quality assurance process. Regular programme and development and review informs the planning for CIFE.

Carlow Institute of Further Education has developed a strategic partnership link with Carlow County Council, Arts office and is anticipating that this will enhance and support its courses in Arts, Craft and Media related areas.

In addition CIFE has developed progression agreements with Carlow Institute of Technology and Waterford Institute of Technology which are proving very popular with further education students. During the period 92 students applied for places under these agreements, 81 for Carlow IT and 21 for Waterford IT.

## Coláiste Cois Siúire

Mooncoin, County Kilkenny

T: 051-895112 F: 051 895817 E: colcoissiuire@eircom.net



Coláiste Cois Siúire opened in September 1993, replacing the old Vocational School, to meet the second level educational needs for the South Kilkenny areas of Mooncoin, Kilmacow, Mullinavat, Piltown and Templeorum. The school is a non-selective, non-denominational, co-educational school, which aims to promote the total development of each individual student. Coláiste Cois Siúire provides a broad comprehensive education to meet the needs of its students.

### Mission Statement

To strive continuously to provide for the educational needs of all who wish to avail of the teaching, learning and training services provided by the school.

### School Enrolment

1 <sup>st</sup> – 3 <sup>rd</sup> Year	94	5 <sup>th</sup> – 6 <sup>th</sup> Year	40
Transition Year	0	Repeat Leaving Certificate	1
Leaving Certificate Vocational Programme(LCVP)	12	Post Leaving Certificate (PLC)	0
<b>Total</b>			<b>147</b>

### Board of Management

Cllr. Cora Long (Chairperson)	Ms. Margaret Power (Parent Representative)
Cllr. Sean O'hArgain (ETB Member)	Mr. Ted Walsh (Parent Representative)
Mr. Gerry Dowling (ETB Member)	Ms. Imelda Behan (Staff Representative)
Cllr. Pat Dunphy (ETB Member)	Mr. Martin Gordon (Staff Representative)

### Highlights

- Fashion Show on 6<sup>th</sup> March 2015 organised by the Parents' Association was a huge success for the school, raising over €4,000 towards the development of our new gym.
- The Graduation night again proved an emotional affair but this year was especially poignant as a presentation was made to Ms. Cora Long, outgoing chairperson of the Board of Management, for her many years service to the school.
- Our Open night proved to be very successful and our projected enrolment is consistent with other years. A 5Km run was undertaken by all students sponsored by Sky Sports Living for Sport, mentored by Olympic boxer Darren O'Neill. From couch to 5 km event for all students who started training for this in January.

- This year Ms. Siobhán Talbot, Managing Director at Glanbia, presented the students with their awards at a ceremony to acknowledge students input into all aspects of school life. Her address was well received by all the students where she highlighted the need for to take on responsibility for your own future and the necessity of hard work to attain your goals.
- School Frontage: Construction on safety measures have begun.

<b>Staffing Profile</b>			
Teaching Staff	12.79	Special Needs Assistants	0
Administrative Staff	0.875	Support Staff	1.26
<b>Total</b>			<b>14.925</b>
<b>Principal:</b>	<b>Mr. Paul Duggan</b>	<b>Deputy Principal:</b>	<b>Ms. Imelda Behan</b>



## Coláiste Eoin

Hacketstown, Co. Carlow

T: 059 6471198 F: 059 6471263 E: ceoifig@eircom.net



We aim to provide an education, which seeks to promote in each student  
 An awareness of personal worth and dignity; A sense of truth, self-discipline and responsibility; An understanding of doing ones best ;A desire to co-operate with others; A respect and tolerance of others, through academic, practical, personal, social, physical, moral and religious education.  
 To achieve this we endeavour to work with and support each other as a team. This team is inclusive of school management, staff, students, parents, the local community and any organisation which may be of benefit.

### Mission Statement

Coláiste Eoin endeavours to nurture each student academically, physically, morally, socially and emotionally and to acknowledge the commitment of students, staff and parents in their overall contribution to the school as a community.

### School Enrolment

1 <sup>st</sup> – 3 <sup>rd</sup> Year	122	5 <sup>th</sup> – 6 <sup>th</sup> Year	6
Transition Year	24	Repeat Leaving Certificate	0
Leaving Certificate Vocational Programme(LCVP)	63	PLC	14
<b>Total</b>			<b>229</b>

### Board of Management

Cllr. Denis Foley (ETB Member)	John Dunphy (Staff Representative)
Cllr. Thomas Kelly(ETB Member)	Jenny O'Regan Byrne(Parent Representative)
Cllr. Thomas Kinsella(ETB Member)	James Shannon (Parent Representative)
Mary Cummins(Staff Representative)	Cllr. William Quinn, (ETB Member)
Community Representatives - Ms. Anne Gartland, Mr. Fred Hunter, Mr. David Byrne, Fr. McCormack	

### Highlights

- We are very proud of the success of our students who have excelled in their academic and sporting achievements. Conor Mc Carney won ETB Student of the Year and Cian Fitzgerald who won the Austin Waldron Scholarship. Darragh O' Keeffe a past student won an Entrance Scholarship to University College Dublin. Jack Phelan, 6<sup>th</sup> Year student won a John Paul 11 Award. Gordan Hickey, former student (class of 2012) won the overall prize in the National Skills Competition for Tool Making and Plastic Dye Engineering.
- Our TY Mini-company teams had success. Our team of "A-Z Designs" (Padraig O' Toole, Catherine Kearney, Ciara Byrne and Edel Byrne) won the award for best business report at the County Enterprise Awards, and also came 2<sup>nd</sup> in the "Get up and Go" Enterprise competition of the regional final winning the Quality Award.
- Kilkenny and Carlow ETB Debating Competition – Megan O' Regan Byrne, Allana Dempsey, Shane O'Toole and Jason Byrne were runners up in final of the debating competition.
- Our annual TY Variety Show celebrated its' twenty first year. Students produced and performed an updated and contemporary script entitled "The Misadventures of Robin Hood". The show ran on 5 & 6 February in our school hall.
- TY School Trip to Poland took place from 29/04/15- 03/05/15. 15 TY students travelled to Poland and visited Krakow, the concentration camp at Auschwitz, a visit to the Salt Mines and a Hot Air Balloon Trip.
- We were very pleased with the outcome of two inspections. A Social, Personal & Health Education (SPHE) Subject Inspection took place on 24/10/14. Sean Mc Grath conducted the inspection and feedback was very positive. So too was feedback from Inspector Linda Ramsbottom on an Incidental Inspection which took place on 12/02/15.
- To our delight, our U14 Boys GAA team who won the Leinster Final (versus Moyle Park). Our 6<sup>th</sup> year students Rachel Byrne and Ciara Byrne also made it onto the Leinster Schools team in ladies football.

Staffing Profile			
Teaching Staff	17.63	Special Needs Assistants	0
Administrative Staff	1	Support Staff	2.31
<b>Total</b>			<b>20.94</b>
<b>Principal:</b>	<b>Dr. Pauline Egan</b>	<b>Deputy Principal:</b>	<b>Mr. James Burke</b>

## Coláiste Mhuire

Johnstown, County Kilkenny

T: 056 8831135 F: 056 8838864 E: kkmhuire@eircom.net



Coláiste Mhuire was opened in 1996, replacing the old Johnstown Vocational School, which served the area since 1952. At present there are over 500 students from the areas of Johnstown, Urlingford, Freshford, Gathabawn, Lisdowney, Cullohill, Crosspatrick, Galmoy, Gortnahoe and Tullaroan. The school provides an excellent educational service to the students of North Kilkenny and South Tipperary.

### Mission Statement

Coláiste Mhuire Johnstown is a modern second level school whose central purpose is the moral, spiritual, intellectual, social and personal development of students in the context of delivering the curriculum in an atmosphere of care and concern. Pastoral Care is an integral part of the holistic education offered in the school and is catered for through a Home School Community Liaison Officer, the Chaplain, Guidance Counselling and Learning Support Education.

### School Enrolment

1 <sup>st</sup> – 3 <sup>rd</sup> Year	201	Leaving Certificate Applied(LCA)	12
Junior Certificate Schools Programme(JCSP)	53	5 <sup>th</sup> -6 <sup>th</sup> Years	25
Transition Year	72	Repeat Leaving Certificate	3
Leaving Certificate Vocational Programme(LCVP)	119	Post Leaving Certificate(PLC)	16
<b>Total</b>			<b>501</b>

### Board of Management

Cllr. Mary Hilda Cavanagh (Chairperson – ETB Member)      Mr. Paul Morgan(Parent Representative)  
 Cllr Pat Dunphy (ETB Member)      Ms. Marita Walton Lanigan( Parent Representative)  
 Mr. Sean Warren(ETB Member)      Mr. John Dunne(Staff Representative)  
 Mr. Brian Harris (ETB Member)      Ms Gemma Dunphy(Staff Representative)  
*Community Representatives: Mr. Brendan O Gorman, Ms Suzanne O'Brien, Ms Mary Stanley*

### Highlights

- Goal Jersey Day 2014 Coláiste Mhuire raised €750 For Goal.
- Students took part in the Cheerios Childline Breakfast. This is a nationwide event that aims to raise vital funds for the ISPCC Childline service.
- TY students organised #Oh My! as part of the Irish Cancer Society's national campaign Shave, Dye or #Oh My!.
- We had a Festive Food and Craft Fair in Coláiste Mhuire which was very well attended.
- Students and staff were treated to an inspirational talk from Fionnbar Walsh of the Donal Walsh Live Life Foundation.
- We had four students who made it to the semi-finals of the national Doodle4Google competition.
- Niamh Dunne won an all-Ireland handball competition.
- New subjects: Spanish, Computer Coding and Accounting were introduced to the curriculum.
- An ASD class was established in the school in 2014.
- Archery was introduced as a new sport in the school.

### Staffing Profile

Teaching Staff	35.56	Special Needs Assistants	4
Administrative Staff	1	Support Staff	2.22
<b>Total</b>			<b>42.78</b>

<b>Principal:</b>	<b>Mr. Michael Killeen</b>	<b>Deputy Principal</b>	<b>Ms. Angela Conroy</b>
-------------------	----------------------------	-------------------------	--------------------------

## Coláiste Pobail Osraí

Br Urmhumhan, Cill Chainnigh

T: 056 7764557 F: 056 7752126 E: oifig@osrai.ie



Coláiste Pobail Osraí began in September 1991. It resulted from the hard work of a Parents' Committee, the then C.E.O. Mr. Brendan Conway, members of County Kilkenny VEC and local politicians. Coláiste Pobail Osraí is the only gaelcholáiste under the direction of County Kilkenny VEC and is situated on Ormonde Road, sharing a campus with Ormonde College.

### Mission Statement

Our aim is to provide a high standard of education through the medium of Irish for our students leading to their academic, moral, personal, social and physical development - all contributing to their development as good citizens. The school is co-educational and non-denominational and offers a balanced mix of academic, technical, artistic and creative subjects.

### School Enrolment

1 <sup>st</sup> – 3 <sup>rd</sup> Year	118
Transition Year	36
5 <sup>th</sup> – 6 <sup>th</sup> Year	39
Repeat Leaving Certificate	0
<b>Total</b>	<b>193</b>

### Board of Management

Cllr. Sean O'hArgain (Chairperson – ETB Member)  
 Cllr. Caitriona Uí Chonaire (ETB Member)  
 Ms Eilís Ní Oldáin (ETB Member)

Ms. Mari Seager (Parent Representative)  
 Mr. Iarla O Lioináird (Parent Representative)  
 Mr. Micheál Seoighe (Staff Representative)  
 Ms. Laura Ní Bheoláin (Staff Representative)

*Community Representatives: Ms. Michelle Ní Bhuachalla, Ms. Fiona Uí Shuilleabháin*

### Highlights

- 2014/15 was a very progressive year yet again for Coláiste Pobail Osraí with enrolment continuing to grow.
- Three new classrooms and canteen area opened during the year.
- Great results once again with an increase in the points average and retention ratios. This a testament to the hard work of both the students and teachers in the school.
- Partnership with State street under the Business in the community skills@work Programme
- The school hosted of the National interschool's hunter trials Finals during the year which was a huge success.
- Bronnadh an Gaelbhreach do Ghaelcholáistí orainn ar son obair na Gaeilge ag na scoláirí i Collins Barracks i mBÁC.
- A very positive Whole school evaluation which commended the work of the school.
- Our school junior choir Cór na choláiste participated and won two choir competitions, along with winners and runners up in Scléip & Cath na bannaí in national competitions.
- Huge work done once again by the Art department with the creation of the mosaics under the Creative Engagement project.
- We participated and won awards in many awards during the year from toastmasters, debating competitions, Junior Spiders web creation competition, Student enterprise awards and the Young Scientists Exhibition

### Staffing Profile

Teaching Staff	15.43	Special Needs Assistants	0.5
Administrative Staff	0.65	Support Staff	1.60

<b>Total</b>	<b>18.18</b>
--------------	--------------

<b>Principal:</b>	<b>Mr. Cathnia O Muirheartaigh</b>	<b>Deputy Principal:</b>	<b>Ms. Madailin Mhic Lochlainn</b>
-------------------	------------------------------------	--------------------------	------------------------------------

## Duiske College

Graignamanagh, County Kilkenny

T: 059 9724177 F: 059 9724883 E: duiskeadmin@eircom.net



Duiske College opened in September 1954 and is designed to meet the second level educational needs for Graignamanagh and its hinterland, including South Carlow. It is a non-selective, co-educational school, which aims to promote the total development of each individual student. Duiske College's comprehensive programme of instruction in languages, sciences and the humanities equips our students to meet the challenges of the modern world.

### Mission

As a community of learning, Duiske College promotes respect, fairness and honesty in a safe, caring, inclusive environment which facilitates high quality teaching and learning. Thus in a Christian ethos the personal development and dignity of each person is fostered. Students are challenged to aspire to excellence and to reach their potential in everything they do.

### School Enrolment

1 <sup>st</sup> – 3 <sup>rd</sup> Year (Including JCSP)	69	5 <sup>th</sup> and 6 <sup>th</sup> Year	8
Transition Year	13	Leaving Cert Vocational Programme	39
		Repeat L. Cert	0
		Post Leaving Cert	41
<b>Total</b>			<b>170</b>

### Board of Mangement

Cllr Martin Brett (Chairperson – ETB Board Member)	Mr Nicholas Russell (Parent Representative)
Cllr Sean Treacy (ETB Board Member)	Ms Marie Hayles (Parent Representative)
Ms. Eleanor Parks (ETB Board Member)	Mr. William Watson (Staff Representative)
Cllr. William Ireland (ETB Board Member)	Ms. Bébhinn O'Leary (Staff Representative)

### Highlights

- School Tour**  
 Our School Tour to Barcelona - Easter 2015 was a major highlight. Students visited Les Ramblas, Nou Camp Stadium, Olympic Stadium, Science Museums, Porta Ventura, Gaudi Cathedral.
- World Champion**  
 Fifth year Student Joanne Furlong won the World Championship in Traditional Dancing at u17 age group.
- Listowel Young Writers**  
 Student Sean Delaney came second in Ireland in the Listowel Young Writers Competition in the Short Story section to win a prestigious prize and a day away at the awards ceremony with his family.
- School Choir**  
 Our Choir spent a day in Waterford as part of the "WinterVille Fest" prior to Christmas. They had a great day and raised much needed funds for charity as well as contributing to the Christmas spirit.
- Transition Year**  
 Two students, Shannon Brazil and Erin Kennedy got parts in the Jim Sheridan Film "The Secret Scripture" in Inistioige.  
 Our TY students took part on the Savour Foods competition in Kilkenny.  
 Student Michael Barcoe won first prize in the Young Enterprise Awards
- Adult Education**  
 The following new courses were introduced - Outdoor Sports and Recreation and Digital Media.

### Staffing Profile

Teaching Staff	15.03	Special Needs Assistants	2
Administrative Staff	0.5	Support Staff	1.33

<b>Total</b>	<b>18.86</b>
--------------	--------------



<b>Principal:</b>	<b>Mr. Pat Murphy</b>	<b>Deputy Principal:</b>	<b>Ms. Anne Foley</b>
-------------------	-----------------------	--------------------------	-----------------------

## Gaelcholáiste Cheatharlach

Easca, Ceatharlach

T: 059 9132130 F: 059 9130317 E: ofig@gaelcholaistecheatharlach.ie

Is scoil mheascaithe, lán-Ghaelach í Gaelcholáiste Cheatharlach a dhéanann freastal ar mhuintir an réigiúin. Bunaíodh an scoil i 1990.

### Ráiteas Misín

Tá sé mar aidhm ag an scoil oideachas a chur ar fáil mar chuid den phlean saoil iomlán, ionas go mbeadh ár ndaltaí in ann fás agus forbairt, a gcumas a shroichint leis an meon ceart maidir le foghlaim, obair, fírinne, áilleacht, oidhreacht, maitheas, dínit, daoine eile, iad féin agus an saol go ginearálta.

### School Enrolment

1 <sup>st</sup> – 3 <sup>rd</sup> Year	210	Leaving Certificate Applied(LCA)	
Junior Certificate Schools Programme(JCSP)		5 <sup>th</sup> -6 <sup>th</sup> Years	87
Transition Year	52	Repeat Leaving Certificate	0
Leaving Certificate Vocational Programme(LCVP)	20	Post Leaving Certificate(PLC)	
<b>Total</b>			<b>369</b>

### Board of Management

Regina Uí Dhubhchonna	Tomás O Ceallaigh
Seosamh O Cinnéide	Mark de Stafford
Diarmuid O Sé	Nóirin Uí Fhaoláin
An tAat Sean O Coimin	Rachel Ní Fhearail
	Eibhlín de Bróithe

### Highlights

- Bhí an-chuid imeachtaí breise agus clubanna ar siúl anseo – ina measc peil ghaelach, iománaíocht, sacar, rugbaí, cispheil, lúthchleasaíocht, scuais, galf, tráth na gceist comórtaisí ceannaireachta leis an gClub Rotary agus Club Leoin, comórtais aistí agus filíochta, díospóireachtaí, drámaíocht, amhránaíocht, rince agus ceol pop, rac agus traidisiúnta.
- Go minic eagraíodh imeachtaí dona daltaí go mbíonn léargas le fáil acu ar fhadhbanna sóisialta. Tógadh grúpaí agus cainteoirí isteach san scoil, go háirithe chun labhairt le scoláirí na 6ú Bliana maidir le gairmeacha beatha agus Coláistí 3ú leibhéal.
- I rith na bliana bhí deiseanna taistil ag gach grúpa san scoil agus eagraíodh turasanna in Éirinn agus thar lear. Thug daltaí na hIdirbhliana cuairt ar Barcelona.

“Ar scáth a chéile a mhaireann na daoine”

<b>Staffing Profile</b>			
Teaching Staff	24.02	Special Needs Assistants	1
Administrative Staff	1	Support Staff	1.64
<b>Total</b>			<b>27.66</b>
<b>Principal:</b>	<b>Ms. Gearóidín Ní Chonghaile</b>	<b>Deputy Principal</b>	<b>Mr. Pdraig O'Ceallaigh</b>

## Grennan College

Thomastown, County Kilkenny

T: 056 7724112 F: 056 7724091 E: grennancollege@eircom.net



Grennan College was established as Thomastown Vocational School by Co. Kilkenny Vocational Education Committee in 1958. Today Grennan College is a progressive second level school which provides an excellent educational service to the students of Thomastown and its environs. We offer a comprehensive range of subjects all at Higher Level across a broad curriculum, thus catering for the full scope of student ability, academic, practical, creative and technical.

### Mission Statement

The school is a centre of learning catering for the educational needs of the community which focuses on a holistic approach to education in a caring atmosphere. This school promotes the educational and holistic development of the people of this community, helping them to achieve their full potential regardless of intellectual ability. A caring school with dedicated teachers providing a comprehensive range of subjects catering for the needs of its pupils. We welcome students of all abilities, denominations and nationalities and help them achieve their full potential in all areas by providing a caring and nurturing educational environment.

### School Enrolment

1 <sup>st</sup> – 3 <sup>rd</sup> Year	208	5 <sup>th</sup> – 6 <sup>th</sup> Year	22
Transition Year	26	Repeat Leaving Certificate	0
Leaving Certificate Vocational Programme(LCVP)	88	Post Leaving Certificate(PLC)	42
<b>Total</b>			<b>386</b>

### Board of Management

Cllr. Martin Brett (Chairperon – ETB Board Member)	Ms. Breda Gardner (Parent Representative)
Cllr. Sean Treacy (ETB Board Member)	Mr. Ignatius McComb (Parent Representative)
Cllr. Marie Fitzpatrick (ETB Board Member)	Ms. Eleanor Reddy (Staff Representative)
Ms. Emma Barron (ETB Board Member)	Mr. Derek Dooley (Staff Representative)

### Highlights

- The commencement of the construction of the GC Leisure Gym & Sports Hall (a school/community partnership).
- Students sitting State Exams performed to a very high level and achieved very positive results.
- Special guest speaker at the annual Student Awards Night was Mr. John Delaney, CEO of the FAI. As well as acknowledging the high levels of achievement academically, he invited the successful U15 Boys Soccer team to the Ireland v Scotland game in the Aviva.
- Sporting highlights included: All Ireland success in Junior Handball as well as success in Leinster (boys & girls). An excellent year in girls basketball & volleyball (reaching All-Ireland finals). Leinster Cup glory for the boys U15 Soccer as well as the U-15 'A' KK/CW League for the first time in the school's history.
- First Year students showcased to invited guests and parents their collaborative work throughout the year, particularly the various projects based on the highly successful 'One Book, One School' initiative - War Horse.
- A mass was held in Church of the Assumption, Thomastown attended by the whole school and invited guests to commemorate those that served in World War 1, particularly those in Kilkenny and past relations. This was a beautiful occasion that also showcased the multiple projects completed by students across all subjects.

**Staffing Profile**

Teaching Staff	28.38	Special Needs Assistants	2.50
Administrative Staff	1	Support Staff	1.88
<b>Total</b>			<b>33.76</b>

<b>Principal:</b>	<b>Mr. Sean Og O Sullivan</b>	<b>Deputy Principal:</b>	<b>Ms. Miriam O'Donnell</b>
-------------------	-------------------------------	--------------------------	-----------------------------

**Kilkenny City Vocational School**

New Street, Kilkenny City

T: 056 7722108 F: 056 7722608 E: kcvsoffice@eircom.net



Kilkenny City Vocational School provides a fully comprehensive curriculum in a learning environment that responds to the needs of each individual student regardless of ability level and aspires to an education that will prepare all students academically, vocationally, spiritually, physically and morally for the work/life ahead of them after school.

**Mission Statement**

We aim to provide our students with the best possible education in a caring, disciplined and affirming environment. To foster a sense of self esteem, honesty and respect among all members of the school community. To develop the personal, academic and spiritual potential of each student. To provide a welcoming environment for parents as partners in the education of their children. To create on-going opportunity for staff and parents which will enable them to understand their role as educators.

**Second Level - School Enrolment**

Junior Certificate Schools Programme(JCSP)	82
5 <sup>th</sup> – 6 <sup>th</sup> Year	23
Leaving Certificate Vocational Programme(LCVP)	23
Leaving Certificate Applied	8
<b>Total</b>	<b>136</b>

**Board of Management**

Ms. Catherine Connery (Chairperson – ETB Board Member)	Mr Paddy Larkin (Parent Representative)
Ms Emma Barron (ETB Member)	Ms. Joan Cantwell(Parent Representative)
Ms. Joan Vaughan (ETB Member)	Mr. John Collins(Staff Representative)
Mr. Gerry Dowling (ETB Member)	Ms. Elizabeth Thornton(Staff Representative)

**Highlights**

- The Academic Year 2014/15 will be remembered in KCVS for the first comprehensive DES Inspection in almost 10 years. The DEIS Inspection was a very positive experience for the school and the findings were very good.
  - The Inspectors found that teaching and learning in the school was very good.
  - Student behaviour was very good both in class and in all the lunchtime and after school clubs they visited.
  - They also found there was an active and committed DEIS Committee and a very high level of volunteerism in KCVS and a high quality of care for students.
  - The whole school community was very encouraged by the DES findings and this set the tone for a very positive and productive year.
- 2014/15 also saw KCVS awarded its third Green Flag for Water Conservation.
- This year also saw the consolidation of our Behaviour for Learning Programme which is supported by the National Behaviour Support Service. This programme is an intensive support programme for students which is yielding excellent results and is impacting very positively on our school dynamic.
- SUAS – our ASD Unit continues to thrive.
- Our Summer Camp Programme “Happy Daze” will continue this year has impacted very positively on our Retention Rates.
- While we had many trips, outings for our Students this year, one special trip to be remembered was our 5<sup>th</sup> Year Trip to Lourdes which took place in May, 2015. This was part of the Diocese of Ossory Lourdes Helpers for the Annual Pilgrimage: one of our students got to lead the International Eucharistic Procession and it was a very proud moment for our school.

**Staffing Profile**

Teaching Staff	17.83	Special Needs Assistants	2.5
Administrative Staff	1.0	Support Staff	1.19
<b>Total</b>			<b>22.52</b>

<b>Principal:</b>	<b>Ms. Cathy McSorley</b>	<b>Deputy Principal:</b>	<b>Mr. John Kavanagh</b>
-------------------	---------------------------	--------------------------	--------------------------

**Ormonde College of Further Education**

Ormonde Road, Kilkenny City

T: 056 7763321 F: 056 7720246 E: ormondec@eircom.net



Ormonde College of Further Education has developed out of the need to address the further education requirements of Kilkenny city and environs in a climate that reflects its distinction from second level provision. With the completion of the new City Vocational School on New Street in 1979, the bulk of the second level provision moved to the new premises, leaving the building on Ormonde Road as the home of a growing College of Further Education providing courses to Post Leaving Certificate students and mature learners wishing to return to education. Today, Ormonde College is the largest provider of Post-Leaving Certificate courses in County Kilkenny.

**Post Leaving Certificate Enrolment****263****Board of Management**

Cllr. Marie Fitzpatrick (Chairperson-ETB Member)	Mr. Richard Hindley (Student Representative)
Ms. Eleanor Parks(ETB Member)	Ms. Ann Nolan (Student Representative)
Mr. Brian Harris(ETB Member)	Ms. Mary Darmody(Staff Representative)
Cllr. William Ireland(ETB Board Member)	Mr. Conor O'Higgins (Staff Representative)

**Highlights**

- The college offers learners the opportunity to study for qualifications at Levels 5 and 6 with QQI, CIBTAC, ITEC, CIDESCO and the NCEF/University of Limerick. Many learners have progressed to take up places at third level in the Institutes of Technology at Waterford, Carlow, Athlone and Tralee. Places were also secured at Dun Laoghaire Institute of Art, Design and Technology.
- A number of students have progressed to degree programmes in Nursing and the Social Sciences and secured positions in the fields of healthcare, hotel and catering, childcare, animal care and welfare and the leisure industry.
- The facilities operated by the college include a gymnasium, two fully equipped beauty therapy salons and a dog grooming facility.
- In May of 2015, students pursuing the Level 5 and 6 Certificates in Art and the Level 5 Certificate in Media Production, held an end of year exhibition showcasing their work over the academic year. As well as a host of visual arts being displayed, the exhibition included the premiere screening of three short films, written, directed and produced by the students of the Media Studies programme. The exhibition was the most successful to date in terms of the attendance, a fitting acknowledgement of the quality of the work produced.
- The college enjoyed success at the National Careers Skills Competition 2015, with Animal Care student Aisling Byrne receiving first place and Sarah Holland (Animal Care) and Simon Purcell (Exercise and Health Fitness) being highly commended.
- There was also success for Media student Craig O'Shea who was shortlisted for the National Student Media Award (SMEDIA) 2015. Craig submitted a short story he produced as part of his college coursework.

**Staffing Profile**

Teaching Staff	14.00	Special Needs Assistants	0
----------------	-------	--------------------------	---

Administrative Staff	1	Support Staff	0.71
<b>Total</b>			<b>15.71</b>

<b>Deputy Principal:</b>	<b>Mr. John Kavanagh</b>
--------------------------	--------------------------

## Muine Bheag Vocational School

Muine Bheag, Co. Carlow

T: 059 9721335 F: 059 9721299 E: muinebheagvs@eircom.net



Muine Bheag Vocational School was opened in 1963 and for over fifty years has served the community of Bagenalstown and surrounding areas. At present there are 220 students from the areas of Muine Bheag, Fenagh, Myshall, Newtown, Paulstown, Leighlinbridge and Old Leighlin. We provide an excellent educational service to the community in a school with a reputation and tradition of having a caring and supportive environment.

### Mission Statement

Muine Bheag Vocational School endeavours to cater for the personal, social and educational developments of the students.

Thus we seek:

- To develop the full potential of each student.
- To nurture respect for themselves, their peers and the community as a whole.
- To encourage self-reliance, initiative and individuality.

### School Enrolment

1 <sup>st</sup> – 3 <sup>rd</sup> Year	47	Leaving Certificate Applied(LCA)	
Junior Certificate Schools Programme(JCSP)		5 <sup>th</sup> -6 <sup>th</sup> Years	30
Transition Year	42	Repeat Leaving Certificate	1
Leaving Certificate Vocational Programme(LCVP)	0	Post Leaving Certificate(PLC)	99
<b>Total</b>			<b>219</b>

### Board of Management

Cllr. Denis Foley (Chairperson – ETB Member)	Ms. G Rothwell (Parent Representative)
Mr. M Doran (ETB Member)	Mr. N Hughes (Parent Representative)
Mr. J Townsend (ETB Member)	Mr. J Dermody (Staff Representative)
	Ms. M. C. O'Boyle (Staff Representative)

### Community Representations:

Fr. Foley, Rev. R. Ronne, Mr. J. Kennedy, Mr. P. Farrell

### Highlights

- Four Students represented the School and the South East at The National Formula 1 Engineering Competition.
- We were awarded the Amber Flag as part of the National Positive Mental Schools Programme.
- Participation in the SKY Sports Active Schools Project with Daran O'Sullivan, the Kerry Footballer.
- 5 KM Autism fun run for the Community.
- Student of the Year Awards.

### Staffing Profile

Teaching Staff	18.20	Special Needs Assistants	3
Administrative Staff	1	Support Staff	2.95
<b>Total</b>			<b>25.15</b>

<b>Principal:</b>	<b>Mr. David O'Flaherty</b>	<b>Deputy Principal</b>	<b>Mr. James Dermody</b>
-------------------	-----------------------------	-------------------------	--------------------------

## Scoil Aireagail

Ballyhale, County Kilkenny  
T: 056 7768632 F: 056 7768032



E: scoilaireagail@eircom.net



Scoil Aireagail was officially opened by Mr. Michael Martin, TD and Minister for Education in October, 1999. Formerly the school had been known as Ballyhale Vocational School, which had been opened as an education centre in 1959.

### Mission Statement

Scoil Aireagail is committed to the educational welfare of its entire community. This includes staff, students, parents and the wider population we serve. We will respect and support the needs of staff and so enable them to carry out their duties efficiently and effectively. We will provide a holistic education in which each student is valued and their individual needs are recognised and catered for. We will provide a structured, caring environment enabling each student to reach their full potential and enter society as a responsible adult.

### School Enrolment

1 <sup>st</sup> – 3 <sup>rd</sup> Year	97	Repeat Leaving Certificate	0
Transition Year	27	Post Leaving Certificate(PLC)	16
5 <sup>th</sup> -6 <sup>th</sup> Year	66		
<b>Total</b>			<b>206</b>

### School Enrolment

Cllr. Maurice Shortall(Chairperson-ETB Board Member)	Ms Neil O'Grady (Parent Representative)
Cllr. Pat Dunphy (ETB Member)	Mr. Vivienne Gibson (Parent Representative)
Mr. Seán Warren(ETB Board Member)	Mr. Ronan Murphy (Staff Representative)
Ms. Eilish Holden (ETB Board Member)	Ms Maureen Roche (Staff Representative)

### Highlights

- All Ireland Senior Hurling Champions, Kilkenny, visited the school in November to the tumultuous appreciation of students and staff. It was a wonderfully uplifting experience and bore testament to the school's rich hurling and camogie heritage. Former students, Fennelly brothers and Joey Holden were present on the day. The successful All-Ireland club champions, Ballyhale Shamrocks, also visited the school in May.
- Fofoige mentoring programme established. 'Big Brother/Sister' system simultaneously promotes student leadership and pastoral care.
- Winter concert held in Carmellite Hall in December. Vast array of student musical and dance talent on display to school community.
- Schools hurling and camogie teams performed well in their respective campaigns winning league sections, defeated narrowly in Leinster qualifier series.
- Senior Girls Badminton team experienced great success in winning Leinster B Championship.
- School management and four teachers successfully completed participation in TL21 programme. The team gathered evidence on assessment practices in the school in preparation for a School Improvement Plan for Assessment.
- The Parents' Association were extremely active in 2015 and were instrumental in a number of very successful fund raising events aimed at building a fund for infrastructural improvement. The events included an American Tea Party, Tractor Run and Clothes Collection.
- The annual 1<sup>st</sup> Year Display of Work took place in May. Project work of 1<sup>st</sup> Year was students displayed to parents and members of the school community and was a very affirming experience for the students.
- The Transition Year Graduation and Student Award ceremonies took place in May, recognising the academic and extra-curricular achievements of the students.

### Staffing Profile

Teaching Staff	21.32	Special Needs Assistants	3
Administrative Staff	1	Support Staff	3.05

<b>Total</b>		<b>28.37</b>	
<b>Principal:</b>	<b>Mr. Liam O'Brien</b>	<b>Deputy Principal:</b>	<b>Mr. Shane Fallon</b>

## Adult Education Service



Through its Adult Education Service Kilkenny and Carlow Education and Training Board strives to develop and provide a wide range of quality learning opportunities for adults throughout the two counties. The aim of the service is to encourage, enable and support adults who wish to return to education to avail of the lifelong education opportunities that best suit their needs. Kilkenny and Carlow ETB Adult Education Service provides a variety of learning opportunities and supports to assist the increasing number of adults returning to education. Programmes are provided at centres throughout Kilkenny and Carlow and have been developed in co-operation with a wide range of partners.

## Adult Literacy Service

Upper Patrick Street, Kilkenny City  
T: 056 7763149 F: 056 7751094 E: Wordaid@kkadulthood.ie



Word Aid Adult Literacy Service believes that the right to read and write is a basic human right. It sees learning as a lifelong process and education as a means by which people can begin to take greater control over their lives and participate more fully in their communities. Word Aid believes that a basic education service should be based on this principle and endeavours to support adults with reading, writing and numeracy difficulties in Co.Kilkenny, by providing a holistic learner-centred service based on an ethos of quality in a secure, friendly and comfortable

environment.

### Mission Statement

Word Aid, Co. Kilkenny Adult Learning Scheme strives to ensure that adults with reading, writing and numeracy difficulties have access to quality, equitable, confidential and free learning opportunities with options for progression.

### Number of Learners

815

### Highlights

- **FAMILY PROJECT:** Due to the popularity of this TV programme it has been re-broadcasted throughout the year.
- **AONTAS AWARD:** A project developed by the Family Learning Group in Ferrybank Library was shortlisted for an Aontas Award. In addition to presenting their project to two local primary schools, the group travelled to Dublin to make their presentation.
- **NALA'S AMBASSADORS:** Students delivered speeches at a DSP event in Thurles, to local secondary school students and at the National Ploughing Championships in Stradbally.
- **NATIONAL & LOCAL RADIO:** Over 5 students participated in KCLR's project called 'The Educators' which looks at different styles of education. The programme will be broadcast in the upcoming autumn.
- **CHRISTMAS PARTY:** The annual festive party was very well attended and thoroughly enjoyed by tutors and students.
- **EDUCATIONAL TOURS:** - Included a visit to Huntington Castle Carlow, O'Hara's Distillery Carlow, A tour of the Dunbrody Famine Ship in New Ross and ROS Tapestry, Kilkenny's local farmer's market, Camphill Community Ballytobin and Kilkenny County Library/ Local Studies and Genealogical Services in John's Green.
- **BLENDED LEARNING METHOD:** This is an innovative interactive programme that helps students to improve literacy/numeracy and gives students the opportunity to apply for a FETAC award outside of class time.
- **STORY SACKS:** A craft project developed around a children's book presented by participants to St.John's Junior School
- **KILKENNY CREDIT UNION:** Personalised handmade teddy bears with accompanying stories were displayed by students.
- **KEYNOTE SPEAKERS:** A variety of speakers delivered classes on relaxation, and nutrition and healthy lifestyles.

### Staffing Profile

Resource Workers	3.80	Adult Literacy Tutors	40
Administrative Staff	1.5	(Volunteer Tutors)	21)

### Total

45.3

Adult Literacy Organiser:

Adult Literacy Resource Worker:

Ms. Marion Dermody

## Adult Learning Centre

Tullow Road, Carlow

T: 059 9135544 F: 059 9136015 E: calcadmin@ericom.net

### Mission Statement

Carlow Adult Learning Scheme provides help and support to adults in Carlow town and county, to develop and improve their reading, writing, spelling, numeracy and interpersonal skills.

Our aim is to provide this in a safe, confidential and friendly way that puts student needs and development at the centre of our work.

### Number of Learners

### Highlights

- National Adult Literacy Week 2014 – Staff did a meet and greet in local supermarkets throughout Literacy Week and learner achievement was celebrated with a well-attended 'Presentation of Certificates' event.
- QQI Awards – Over 100 portfolios were presented for the May 2015 assessment period, including Levels 1 & 2 for the first time.
- Discovery Trip – Learners involved in Life Sciences module went on a Discovery Trip to Altamont Gardens and the Forge.
- Continuous Professional Development – Staff undertook training in Group dynamics, Counselling Skills, Professional Practice, Psychology, Family Learning, Language and Power.
- Literacy Tutor Training – 11 new volunteer tutors completed induction training and commenced working with learners.
- Local Events – Participated in the Department of Social Protection Jobs Fair, Volunteer Centre Volunteering Event, Volunteer Centre Christmas Volunteering Tree.
- Volunteer Recognition – Held annual volunteer tutor 'Thank you' event
- Training - 4 staff and 3 learners undertook training in Occupational First Aid. Staff attended Equality Training, Freedom of Information Training and ESF Training.
- 6 Book Challenge – Ran first ever 6 Book Challenge in Carlow in partnership with library services. Students finished at least one book per month over 6 months. For some students this included their first ever trip to the library.
- Book club – Set up a book club for students who requested this provision after their involvement with the 6 Book Challenge.
- An evening with Donal Ryan – Learners had the opportunity to meet with and have a Q&A with renowned author Donal Ryan in the local library. He presented certificates to learners and commended their reading skills.
- Sive – Learners attended the Abbey Theatre production of Sive in Wexford Opera House. This was a first visit to the theatre for many students and it was a hit with everyone.

### Staffing Profile

Resource Workers	0.5	Adult Literacy Tutors	30
Administrative Staff	0.5	(Volunteer Tutors)	20

### Total

<b>Adult Literacy Organiser:</b>	<b>Ms. Tara Kelly</b>	<b>Adult Literacy Resource Worker:</b>	<b>Ms. Deirdre Geoghegan</b>
----------------------------------	-----------------------	--	------------------------------

## Adult Guidance Service

Lower New Street, Kilkenny City

T: 056 7764448 F: 056 7764487 E: [adulthoodguidance@kkadult.ie](mailto:adulthoodguidance@kkadult.ie)



A guidance service offered to adults which includes impartial adult education information, one-to-one guidance and group guidance, which will enable people to make informed educational, career and life choices. The Adult Guidance Service provides individuals and groups with an opportunity to identify, explore and review educational and career options in a supportive, impartial and person centred environment. It is a free and confidential service for adult learners throughout County Kilkenny.

### Mission Statement

Co. Kilkenny Adult Guidance Service strives to meet the information and guidance needs of adults in order to enable them to make informed decisions for future learning, education and/or career progression. The Co. Kilkenny Adult Guidance Service believes that it is important to develop a relationship which supports adults in making meaningful choices to ensure their personal and professional growth and development.

<b>Number of Clients</b>	<b>1,492</b>
--------------------------	--------------

<b>One-to-One Guidance Appointments</b>	<b>Group Guidance</b>	<b>General Public (information only queries)</b>
<b>Total - 977</b>	Groups – 28 <b>Total - 338</b>	<b>Total – 177</b>

### Highlights

The following represent some of the highlights for the Adult Guidance Service for 2014/2015.

- **Co. Kilkenny DSP and Kilkenny and Carlow ETB (Kilkenny offices) Interagency Protocol** – Staff of the local INTREO office and staff of Co. Kilkenny Adult Educational Guidance Service continued to operate the agreed interagency protocol. Adults working with Case Officers in the local INTREO office were referred to Co. Kilkenny Adult Guidance Service for one to one educational guidance counselling appointments with a Guidance Counsellor. This protocol is an excellent example of interagency collaboration. It has allowed for a high level of effective co-operation between agencies, with the aim of supporting adults who experience unemployment to explore, identify, access and progress onto education and/or career opportunities.
- **“Working Well Together, The Kilkenny Experience” (Video)** – In April 2015 staff of Co. Kilkenny Adult Educational Guidance Service and the local INTREO office in Kilkenny participated in a joint venture to produce a video for NCGE (National Centre for Guidance in Education), Department of Education and Skills. The purpose of the video was to provide an outline of how the Interagency Protocol operates and how it may benefit adults experiencing unemployment. It also featured personal contributions from a number of clients who have been involved in the protocol over the past two years. The video was presented as part of an NCGE training day for Adult Educational Guidance Services (AEGI) in May 2015 at the Department of Education and Skills, Dublin.
- **Publications** – The service produced a number of information and guidance resources which have proven to be extremely beneficial for adult learners including the “Courses in Kilkenny 2014/2015 booklet, available to the public and the Adult Learner Handbook and Diary which was available to adult learners on full time ETB programmes in Kilkenny. The service continues to provide an Autumn and Spring newsletter every year.
- **Partnership activities** – The service continued to work closely with key agencies in Kilkenny including the DSP, Health Service Executive (including the Community Mental Health Service and Ardú Substance Mis-use Treatment Team) and County Kilkenny Leader Partnership etc.

### Staffing Profile

Guidance Co-ordinator/Counsellor	1	Information Officer	1
Guidance Counsellors	3		
<b>Total</b>			<b>5</b>

Adult Guidance Co-ordinator/Counsellor:

Ms. Bernadette O'Rourke

## Adult Guidance Service

1a Meadow Court, Burrin St., Carlow  
T: 059 9133123 E: info@carlowadulthoodguidance.ie

We offer a free and confidential guidance service to adults which including impartial adult education information, one-to-one guidance and group guidance, which will help people to make informed educational, career and life choices.

### Mission Statement

- To facilitate learners' achievement of their potential by providing guidance and information on the full range of their lifelong learning opportunities.
- To facilitate the clients' access to lifelong learning opportunities, Carlow AEGIS works in partnership at local and regional levels with various statutory, community and voluntary agencies.
- Maximise awareness of the service and opportunities for self-directed guidance among current and potential adult learners.

### Number of Clients

One-to-One Guidance Appointments		Group Guidance	General Public (information only queries)	Totals
2014	Total : 867	No. of Groups: 78 No. of Learners: 665	589	2121

### Highlights

- **Extra Staff Member**  
A guidance counsellor was redeployed by KCETB to the AEGIS for 14 hours per week during the academic year which has assisted greatly in terms of the provision of guidance appointments.
- **Partnership Activities**  
The AEGIS provided information stands at the following events INTREO Jobs Fair, Carlow Institute of Further Education College Awareness Day, Teagasc Family Farm Fit, and Carlow Volunteer Centre Volunteer Expo .The AEGIS provides group guidance and follow up 1:1 appointments to each Carlow Job Club programme. We work closely with the DSP Intreo service in Co.Carlow.  
  
AEGIS staff are on KCETB Equality Working Group, the ETB representative on the CCDP Board of Management, involved with the South East Regional Stakeholder Forum Action Plan for Jobs, Carlow Employment forum and the DESK regional skills forum for the South East.  
  
AEGIS expanded their provision to BTEI to make available to staff and learners regular email updates of upcoming events, course and job opportunities, application deadlines, financial supports, local initiatives and useful websites. AEGIS staff liaise with tutors to provide support and additional inputs on guidance related topics as part of QQI components.
- **Website**  
To encourage self-directed guidance, the AEGIS produces an upcoming courses list providing information on the range of courses currently available in the main towns in the County. This resource has proven to be very beneficial to service users, staff and external agencies.
- **Service Evaluation**  
In January 2015, the AEGIS carried out an annual feedback of 20% of clients that accessed the AEGIS for one-to-one appointments during the period 1st January – 31st December 2014. There was a return rate of 32% with a 98% satisfaction rate noted by respondents.

### Staffing Profile

Guidance Co-ordinator/Counsellor	1	Information Officer	1
Guidance Counsellors	1.75		
<b>Total</b>			<b>3.75</b>



**Adult Guidance Co-ordinator/Counsellor:**

**Mr. Shane Rooney**

## Back to Education Initiative

7 Danville Business Park, Ring Rd., Kilkenny  
T: 056 7701020 E: [BTEI@kkadulthood.ie](mailto:BTEI@kkadulthood.ie) [www.bteikilkenny.com](http://www.bteikilkenny.com)

This initiative provides part-time learning opportunities for young people and adults giving them a chance to combine a return to learning with family, work and other responsibilities. Programmes are offered on a flexible part-time basis throughout Kilkenny City and County, and offer certification at QQI Levels 3-6. Courses currently available include: Childcare, Culinary Skills, Computers, Office Skills, Healthcare, Horticulture and Return to Learning.

### Mission Statement

All work undertaken through our service offers a continued commitment to provision that is true to the Guiding Principles that underpin the work of the BTEI – Learner Centeredness, Equality, Accessibility and Inclusiveness, Recognising and Accommodating Diversity, Quality Assurance, Local Consultation, Innovation and an Area-based Approach.

### Number of Learners

**551**

2014: 551 (241 in receipt of JSA/JSB)

### Highlights

During the course of 2014-2015 the BTEI rolled out a new course in Culinary Skills (4M2063) in partnership with the School of Food, Thomastown. On completion of their Major Award at Level 4 (in October 2015) the learners will progress to the Major Award in Professional Cookery (5M2088). All of the current class (12 participants) are currently on work placement within industry.

### Provision was offered as follows:

- **Basic Education:** Callan, Castlecomer, Graigueamanagh, Urlingford, Kilkenny City
- **ICT/Office Skills:** Kilkenny City, Callan, Castlecomer, Urlingford.
- **Culinary Skills:** School of Food, Thomastown.
- **Business Studies, Healthcare, Childcare and Horticulture:** Kilkenny City, Callan, Graigueamanagh, Thomastown, Urlingford and Piltown.
- 

QQI Achieved	Awards	Minor Awards	Major Awards Level 3	Major Awards Level 4	Major Awards Level 5	Major Awards Level 6
2013		956	1	16	43	0
2014		1047	0	14	39	12

The BTEI continued during 2014-2015 to prioritise the development of key competencies in Communications, Interpersonal Skills, Technology and Problem Solving. With this in mind all BTEI programmes were offered in order to facilitate learners participating in programmes that offer access to Communications; Interpersonal Skills; Teamworking and Math's and/or ICT.

Staffing Profile			
BTEI Co-ordinator	1	BTEI Tutors (part-time)	20
Administrative Staff	0.5		
<b>Total</b>			<b>21.5</b>
<b>BTEI Co-ordinator</b>	<b>Ms. Mary Butler</b>		

## Back to Education Initiative

1B Meadow Court, Burrin St, Carlow  
 T: 059 9139532 E: bteicarlow@eircom.net  
 www.carlowbtei.com



This initiative provides part-time learning opportunities for young people and adults giving them a chance to combine a return to learning with family, work and other responsibilities. Course options offer certification to those who would like to build up their qualifications in preparation for a return to work. The courses offer steps of personal development that are flexible and at the learner's own pace. Programmes are offered on a flexible part-time basis throughout Carlow Town and County, and offer certification at QQI Levels 3-6. Courses currently available include: Computers, Office Skills, Healthcare, Horticulture, Retail and Employability Skills.

### Mission Statement

All work undertaken through our service offers a continued commitment to provision that is true to the Guiding Principles that underpin the work of the BTEI – Learner Centeredness, Equality, Accessibility and Inclusiveness, Recognising and Accommodating Diversity, Quality Assurance, Local Consultation, Innovation and an Area-based Approach.

### Number of Learners

2014: 443 Learners (152 in receipt of JSA/JSB)

### Highlights

During the course of 2014-2015 the BTEI identified a need in the Co Carlow for outreach courses in Level 3 and 4 and rolled out new courses in Employability Skills 3N0935 in Bagenalstown and Horticulture 4N1994. Carlow BTEI continues to work with St Catherine's in the delivery of Level 3 Community Strand programme.

### Provision was offered as follows:

- **BTEI Community Strand:** St Catherine's Community Centre
- **Employability Skills:** Bagenalstown, Carlow
- **ICT/Office Skills:** Bagenalstown, Supported Training Services, Ballon and Carlow
- **Horticulture:** Tullow, Ballon
- **Office Administration:** Carlow
- **Community Development:** Carlow
- **Healthcare, Childcare:** Tullow, Carlow

QQI Awards Achieved	Minor Awards	Major Awards Level 3	Major Awards Level 4	Major Awards Level 5	Major Awards Level 6
2013	659	6	0	25	11
2014	753	2	1	29	22

The 2015 Carlow BTEI programme focused strongly on the integration of core competencies with a view to increasing employability opportunities for its learners while developing and complementing the relevant skills and qualifications for further education and/or employment.

### Staffing Profile

BTEI Acting Co-ordinator	1	BTEI Tutors (part-time)	26
Administrative Staff	0.5		
<b>Total</b>			<b>27.5</b>

<b>BTEI Acting Co-ordinator:</b>	<b>Bernie Eccles</b>
----------------------------------	----------------------

## Community Education

Lower New Street, Kilkenny City  
 T: 056 7786896 F: 056 7756483 E: comedkk@eircom.net



This service facilitates and supports community based learning in locations throughout the city and county. Its aim is to encourage adults to return to and participate in learning in their own local communities. Subjects include personal development, community arts, crafts, computer skills, parenting as well as health and fitness and vocational topics and are organised in association with voluntary and community groups representative of local community areas.

### Mission Statement

The Department of Education and Skills funds community education that is outside the formal education sector, with the aims of enhancing learning, empowerment and contributing to civic society. This provision is community based with local groups taking responsibility for and playing a key role in, organising courses and deciding on programme content.

### Number of Learners

**1,537**

For 2014 calendar year, a total of 1,537 learners participated in classes. 1,212 were female and 325 were male participants. Classes were held at numerous venues throughout the city and county, and the increase in males participating was welcome.

### Highlights

- During 2014, the Community Education Facilitator represented the ETB on the board of the Centre for Independent Living, Kilkenny Leader Partnership and Kilkenny County Childcare Committee.
- In 2014 the Adult and Community Education Service implemented the revised FETAC Quality Assurance policies and procedures as well as leading the Self Evaluation of Childcare Programmes across Kilkenny and Carlow ETB schools and centres.

### Staffing Profile

Community Education Facilitator	1	Community Education Tutors(Part-Time)	40
Administrative Staff	0.5		

<b>Total</b>			<b>41.5</b>
--------------	--	--	-------------

<b>Community Education Facilitator:</b>	<b>Ms. Martha Bolger</b>
---	--------------------------

## Community Education Service

1a Meadow Court, Burrin Street, Carlow  
T: 059 9179376 E: fdunee@kcetb.ie

Community education facilitates and supports community based education courses throughout Carlow Town and County. A huge variety of courses were delivered e.g. personal development, crafts, IT, Fitness etc. The Community Education Facilitator also represents KCETB on a number of boards and interagency committees. I also had responsibility for the outreach BTEI Programme. The following programmes took place throughout the County:

Horticulture Level 4 – Tullow, Health Care Support Level 5 – Tullow, ICT Level 4 – Supported Training Services, Office Skills Level 4 – Bagenalstown, Horticulture Level 4 – Ballon, Employability Skills Level 3 – Bagenalstown.

### Mission Statement

The Community Education Service pledges itself to the provision of self-directed, learner centred education in the community, for the community, by the community thus enhancing and empowering the Community towards a process of self-development, where learners may understand, shape and cope with their complex and changing world.

### Number of Learners

In 2014 there were 983 learners, 802 women and 181 men. In total 92 courses took place.

### Highlights

In response to a need to engage more with people who are long-term unemployed I put together a short programme entitled “Learning Works”. This is a short bridging programme which is aimed at people who have been out of work and education a long time. It covers personal development, confidence building, group work skills and computer skills. It has been very successful to date with a lot of referrals from agencies and a large number of participants have gone on to QQI level programme.

### Staffing Profile

Community Education Facilitator	1	Community Education Tutors(Part-Time)	49
Administrative Staff	0.5		

<b>Total</b>			<b>50.5</b>
--------------	--	--	-------------

**Community Education Facilitator:**

**Ms. Fiona Dunne**

## Vocational Training Opportunities Scheme (VTOS)

Kilkenny City

T: 056 7764719 F: 056 7751986 E: info@vtoskk.ie



The Vocational Training Opportunities Scheme (VTOS) is a second chance education and training programme for adults who are long term unemployed and who wish to return to education. They can gain a qualification and develop their skills in a friendly, supportive learning environment. Participants in County Kilkenny can select from a range of six programmes which offer practical, academic and creative subjects to suit all needs.

Six programmes are on offer at VTOS Kilkenny: Leaving Certificate (One year), QQI Level 5 Certificate in eBusiness (One year), QQI Level 5 Certificate in Information Processing (One year), QQI Level 3 Certificate in General Learning, City & Guilds Level 1 Award/Certificate/Diploma for IT Users, and Art, Craft & Design (QQI Level 3, 4, & 5).

### Mission Statement

**VTOS Ethos** - By the end of these courses we as tutors aim to have given our participants the knowledge, skills and qualifications to enable them to contribute beneficially to the community they live in..

### Number of Learners

120

### Board of Management

Mr. Gerry Dowling (Chairperson – ETB Board Member)  
 Ms. Emma Barron (ETB Member)  
 Mr. Fintan Byrne (ETB Member)  
 Cllr. Maurice Shortall (ETB Board Member)

Mr. Peter O'Carroll (Staff Representative)  
 Ms. Fiona Phelan (Staff Representative)

### Community Representations:

Anne McDonagh, Sarah Kennedy

### Highlights

#### Seminars & Workshops

- **Print Screen Workshop** - Printmaker Vicky Cody gave workshops for the Level 3 Visual Arts Practice module and textile artist and printer Caroline Ryan, with National Crafts Council of Ireland gave a workshop on screen printing.
- **Safe Pass Training**  
15 participants undertook the Safe Pass Training course in March, with the aim to enhance work placement opportunities for the participants.
- **Mock Interviews**  
These took place in March / April 2015. The participants were interviewed and given feedback on their performance. While the experience may have proved daunting for some, overall they found it very helpful.
- **Educational Tours**  
A series of educational tours took place during the year eg Dublin Castle, Chester Beattie Library, Kilmainham Gaol, Irish Museum of Modern Art, Dáil Eireann, Lismore Castle and Kilkenny Castle.
- **Exhibitions of Participants Work**
  - **Art Exhibition** | at Loughboy Library | 17<sup>th</sup> to 28<sup>th</sup> Feb 15
  - **Woodcarving Exhibition** | "Light & Dark" in MacDonagh Junction | 25<sup>th</sup> May 15
  - **Art & Ceramics Exhibitions** | "Talent on the Horizon" in MacDonagh Junction | 2<sup>nd</sup> Jun 15
  - **Photography Exhibition** | "Moments Captured" in MacDonagh Junction | 12<sup>th</sup> Jun 15
- **Awards**
  - VTOS Awards Night**  
This took place in the Ormonde Hotel on the 11th February where over eighty participants were presented with QQI Levels 3-5, City & Guilds Certificates and Department of Education & Skills certificates
  - VTOS Achievements Day**  
Hotel Kilkenny was the venue for the end of year VTOS Achievements Day where students shared their experiences of their journey at the VTOS Centre.

### Staffing Profile

Teaching Staff	14	Support Staff	2
Administrative Staff	1	Co-ordinator	1
<b>Total</b>			<b>18</b>

VTOS Co-ordinator:

Ms. Geraldine Moran

## Vocational Training Opportunities Scheme (VTOS)

Carlow



T: 059 9140311 F: 059

9140660 E: [info@vtoscarlow.ie](mailto:info@vtoscarlow.ie)

The Vocational Training Opportunities Scheme (VTOS) was established to provide a range of courses to meet the education and training needs of unemployed people. It gives participants opportunities to improve their general level of education, gain certification, develop their skills and prepare for employment, self-employment and further education and training. The range of learning options is delivered in an adult friendly environment. VTOS has an excellent reputation for quality training and is geared to meet the needs of the adult learner. Courses are QQI and Department of Education & Skills State

Examinations Commission certified.

### Mission Statement

We offer all adults the opportunity to pursue a guided path of education leading to a brighter future. We provide support for a holistic, broad spectrum range of learning in a mutually supportive and friendly atmosphere.

'You Have The Power to Change Your Life'

### Number of Learners

40

### Highlights

#### Programme:

All three core programmes completed successfully – Business Administration/General Studies Level 5; QQI Return to Learning Programme Level 3 & Leaving Certificate:

Dispersed Academics Programmes supported: Nail Technician; Make-up Artistry; Animal Care; Hairdressing; Gardening & Landscaping; Travel & Tourism; Beauty Therapy; Multimedia Production; Office Administration; Legal Studies; Information Technology/Network Technician; Graphic Design & Visual Communications; Nursing Studies/Health Science; Special Needs Assistant; Furniture Design; Automotive Technology' Games & App Development; Business Practice.

#### Information Sessions provided to students:

Money Advice Bureau; Study Skills; Apprenticeship Training - Trevor Sinnott; Carlow Access Programme – Aisling McHugh

Events: National Museum of Art visit; Carlow Museum visit; In-centre international food celebration event; Clay pottery making event.

#### Supports:

- ESOL programme.
- Student academic support.
- Carlow Adult Guidance Service provided supports to students throughout the year for career planning, financial supports information, Open Days, CAO applications and SUSI applications.

### Staffing Profile

Teaching Staff

6.0 Support Staff

Administrative Staff	0.5	Co-ordinator	1.0
<b>Total</b>			<b>7.5</b>

<b>VTOS Co-ordinator:</b>	<b>Ms. Una Hayes</b>
---------------------------	----------------------

## Youthreach

Lower New Street, Kilkenny City

T: 056 7723550 F: 056 7756897 E: [kilkennyouthreach@eircom.net](mailto:kilkennyouthreach@eircom.net)



Kilkenny Youthreach is an education and training programme for early school leavers. It provides a range of learning options to help meet the needs of young people from 15 to 20 years who have left school early. Kilkenny Youthreach Centre offers young people an opportunity to take a range of Junior and Leaving Certificate subjects as well as FETAC certification. It combines academic and practical subjects with personal development, individual learning support and guidance and counselling.

### Mission Statement

The purpose of Kilkenny Youthreach is to give young people aged between 15 and 20 the opportunity to gain a recognised qualification and develop social and personal skills in order to participate positively in society

### Number of Learners

25

### Board of Management

Ms. Joan Vaughan (Chairperson – ETB Board Member)  
 Cllr. Marie Fitzpatrick (ETB Board Member)  
 Mr. Brian Harris (ETB Board Member)

Ms. Caitríona Phelan (Staff Representative)  
 Mr. Paul Walsh (Staff Representative)

### Community Representations:

Ms. Saoirse Prendergast, Ms. Cait Ní Mhurchú

### Highlights

- **Leaving Certificate Examinations and Results.**
- **Leaving Certificate Applied programme was introduced successfully in the centre.**
- **Work Experience.** All Leaving Certificate Applied and 5<sup>th</sup> Year students took part in a three week work experience programme. Employers involved included National Council for the Blind, Mill House Designs, The Shoebox, Prague House Care Home, Next, Ballylinch Stud, Supervalu, and VTOS Kilkenny, to name a few.
- **Levels 3 and 4 FETAC Modules** were completed and assessed.
- **Summer Programme** - Involved trips to Thomastown Cookery School, National Craft Gallery, Dublin Zoo, Glasnevin Cemetery, Kilmore Quay Fishing and Mamma Mia in the Bord Gais Energy Theatre. Visits from AA and a Driver Road Safety course were also undertaken.
- **Basic First Aid Course** was completed by all students and certification was achieved.
- **Students attended many Open days and Career Information seminars** arranged by the ETB Adult Guidance Service throughout the year.
- **Students are currently completing Bronze Gaisce Awards.**
- **Soccer Blitz in Watershed involving local Youthreach Centres.**

### Staffing Profile

Youthreach Co-ordinator	1
Tutors/Resource Workers	5

### Total

6



<b>Youthreach Co-Ordinator:</b>	<b>Ms. Caitriona Phelan</b>
---------------------------------	-----------------------------

## Youthreach

Tullow Road, Carlow

T: 059 9142032/42033 F: 059 9141902 E: youthreachcarlow@gmail.com

Youthreach Carlow is an education and training programme for early school leavers returning to education. It provides a range of learning opportunities for learners between the ages of 16-21. The overall aim of the programme is to enhance the educational, vocational and personal capacity of its students. Youthreach Carlow offers its students the opportunity to gain accreditation through a range of QQI Level 3 & 4 modules as well as the Leaving Certificate.

### Mission Statement

Our mission is to provide second chance education and personal development opportunities for each individual learner, in a safe, respectful, challenging and flexible environment.

### Number of Learners

25

### Highlights

- 2 students gained full time employment from the Centre
- 7 students completed their leaving certificate exams in June 2015
- 90 QQI folders at Level 3 were submitted for authentication in June 2015
- 49 QQI folders at Level 4 were submitted for authentication in June 2015
- The Centre won the Senior Health & Wellbeing category at the ECO-UNESCO National Awards 2015 for their project 'Paws for a Moment' (May 2015)
- A Level 4 student was the recipient of a Commendation Award for poetry in W.B. Yeats 150 Years Celebration Competition in Sligo
- A Level 3 student was a finalist in the 'Doodle for Google' logo competition
- Students took part in an overnight stay to Belfast visiting the Titanic Museum and participating in the Belfast Circus School (April 2015)
- Students took part in Recreate's 'Arts up-cycling Workshop' with their creations displayed at the Body & Soul Music and Arts festival in Ballinlough Castle, Co. Westmeath (March-June 2015)
- Students took part in the Youthreach Summer Programme 2015 with activities including Sand & Bucket Drama Theatre, Music workshops, Career Planning and Work Placement workshops, Driver Safety, Visual Art Gallery Study and many more experiences (June-July 2015)
- 13 students took part in the 'Youthreach to the Community Project' which saw the students refurbish a set of murals for the Kilkenny Road Community Childcare Centre and also participate in a number of bag packs for charity (May-June 2015)
- 11 students are completing their Work Experience QQI folder with placements including: Athy Childcare Centre, Davy's Pets, Coco Hair & Beauty, and The Vault. (June-August 2015).

### Staffing Profile

Youthreach Co-ordinator	1.00	Resource Person	1.75
Teachers	4.00	Counsellor	.10
<b>Total</b>			<b>6.85</b>

<b>Youthreach Co-Ordinator:</b>	<b>Ms. Martina Osborne</b>
---------------------------------	----------------------------

## Evening Classes

Kilkenny City

T: 056 7765103 F: 056 7751094 E: [aaed@indigo.ie](mailto:aaed@indigo.ie)



Classes were run at a number of schools throughout Co. Kilkenny and Carlow in 2013 and 2014. These included Grennan College, Thomastown, Grennan Mill Craft School, Thomastown, Coláiste Mhuire, Johnstown, Scoil Aireagail, Ballyhale, Abbey Community College, Ferrybank and Kilkenny City Vocational School. In Carlow classes were held in Carlow Vocational School/Carlow Institute of Further Education, Coláiste Eoin, Hackettstown and Borris Vocational School. The 2013/14 and 2014/2015 class fees varied from €90 to

€120 depending on duration of the classes. Other classes were costed on the basis of tuition costs plus 30% to cover overheads. The provision on offer included an extensive range of short hobby and leisure courses as well as the Accounting Technician course. While the range of classes varies from session to session in each centre they represent a mix which appeal at a creative, practical and academic level.

## Grants/Scholarships

### Kilkenny and Carlow ETB Student Grant Scheme 2013/2014 and 2014/2015

Kilkenny and Carlow ETB administers grants/scholarship schemes for students attending courses in further and higher education approved by the Department of Education and Skills. This is a means tested grant and is assessed according to the guidelines set out by the Department of Education & Skills. There is also an additional payment called the Special Rate of Maintenance Grant which is available to students whose income includes an eligible Social Welfare payment and whose total income is under €22,703.

Third Level Grants Awarded in 2013/2014		
	Carlow	Kilkenny
Number of students awarded grant	139	240
Number of students refused	4	5

Third Level Grants Awarded in 2014/2015		
	Carlow	Kilkenny
Number of students awarded grant	53	90
Number of students refused	0	2





# Section Three

# Corporate Governance

## Corporate Governance

---

### Role of Board

Kilkenny and Carlow Education and Training Board has 21 members. It has a formal schedule of functions as set out in the Education and Training Boards Act 2013 and the Code of Practice for the Governance of ETBs (page 6). These reserved functions are supported by legislation and include items for decision and approval. The Board is supported by an *Executive* which is responsible for the implementation of plans, day to day management and functions not reserved for the Board. An organisational structure with appropriately defined authority levels and reporting structures underpins the organisation

Kilkenny and Carlow ETB members and designated staff provide annual Disclosures of Interests in respect of issues that could materially influence the performance of functions. In addition, the Board has adopted a Code of Governance for the ETB and this has been provided to all members and staff.

The Board held the required scheduled meetings during the year. A register of attendance is maintained. Minutes are maintained and adopted in support of Board meetings.

Board members are provided with appropriate documentation outlining their functions and responsibilities. Members have direct access to the Chief Executive. Procedures are in place for members, in the furtherance of their duties, to take independent professional advice.

### Sub Committees

The Board has established a number of Sub-Committees including Finance and Audit Committees, Boards of Management and other sub committees as appropriate. These Sub-Committees are composed of Board Members and /or agreed other representation. Following the permission of the Minister for Education and Skills existing school and centre boards were maintained and extended throughout 2014

### Audit Committee

The Audit Committee are independent of management and responsible for monitoring the executive in the carrying out of its functions and provides assurances to the Board as to the adequacy and effectiveness of the internal control processes. It met twice during 2013/2014. It received reports from management as well as external and internal audit. Internal audit reports to the Audit Committee are for their discussion and implementation.

The Board receives minutes of meetings from the Audit Committee and has regard to its report in adopting a statement of internal control and approving the annual accounts.

Items considered by the Audit Committee during 2013 and 2014 included:

- Final Audit Sub-Committee minutes from Co. Carlow and Co. Kilkenny VEC
- VSSU Procurement Audit, Carlow
- School Bank Account, Audit, Coláiste Eoin, Hackettstown May 2013
- Comptroller an Auditor General /Management letter
- Risk Register
- Requisition for balance of funding from mainstream school non-pay 2013

### **Finance Sub-Committee**

The Finance Sub-Committee has responsibility for reviewing the income/expenditure of the ETB, major contracts and the financial aspects of the education and service plans. It met twice during 2013/2014. Minutes of the Finance Sub-Committee are received by the Board for consideration and to assist in providing assurance that the education and service plans are being implemented.

Items considered by the Finance Sub- Committee during 2013 and 2014 included:

- Final Finance Sub-committee minutes of Co. Carlow and Co. Kilkenny VEC
- Draft Capital Projects Report
- Contracts in excess of €50,000
- Review of Income and expenditure to 31<sup>st</sup> December 2013
- Transfer of functions between Carlow and Kilkenny offices

### **Internal Control**

The Board has overall responsibility for ensuring that an effective system of internal financial control is maintained and operated. The Executive has day-to-day responsibilities for implementing the system of internal control.

The system of internal control operated is based on detailed Administrative Procedures, Segregation of Duties, Specific Authorisation and Regular review by management of reports outlining actual and budgeted results of programmes.

The Boards monitoring and review of the effectiveness of the system of internal control is informed by the:

- Work of the Audit Committee
- Chief Executive who has responsibility for the financial control framework
- Recommendations by the Comptroller & Auditor General



# Section Four Financial Report

## Annual Financial Statement

From 1<sup>st</sup> July 2013 to 31<sup>st</sup> December 2014

### RECEIPTS :

Department Grants	54,715,164
Superannuation	2,124,808
Bank Interest	37,314
Dividends	48,640
Tuition Fees	178,562
Youth Work Services	98,911
Self Financing Projects	3,576,760
Agencies	3,146,907
Other	8,771
Capital Works	586,128

### Expenditure :

General and Post Primary	45,885,429
Further and Adult Education	10,588,339
Youth Work Services	128,199
Student Support Services	41,501,763
Self Financing Projects	3,262,420
Agencies	2,907,733
Capital Works	860,458

Document number 151119 - 04	KCETB Annual Report 2014 Revised table	Travel & Subsistence Expenses paid to Members of KCETB		
		01/07/2013 to 31/12/2014		
		ETB	ETBI	TOTAL
Ahern	Anne			247.22
Barcoe	Noel			519.37
Barron	Emma			607.27
Bennett	Alice			50.77
Brennan	John			1465.51
Brett	Martin			546.14
Brophy	Gerard			0.00
Brophy	Eileen			162.08
Browne	Fergal			85.14
Byrne	Fintan			1389.66
Cavanagh	Mary Hilda	2715.98	8197.35	10913.33
Cleere	Peter			203.59
Connery	Catherine			1332.66
Daly	Michael			0.00
Doherty	Fidelis			444.19
Doran	Michael			559.94
Doran	Matt			414.02
Dowling	Gerard			982.94
Dunphy	Pat			1765.37
Fitzpatrick	Marie			1307.14
Foley	Denis	2550.59	11851.24	14401.83
Funchion	Kathleen			0.00
Frisby	Gerard			329.98
Gardner	Breda			0.00
Griffin	Brid			485.94
Harris	Brian			1204.43
Holden	Eilis			559.20
Hunter	Fred			274.15
Ireland	William			1436.34
Kearns	Elaine			381.12
Kelly	Thomas			2929.42
Kennedy	Joe			3008.17
Kinsella	Thomas			622.40
Long	Cora			1690.34
Manogue	Richard			49.31
McKee	Patrick			0.00
Mhic Cárthaigh	Caitlín			0.00
Murnane O'Connor	Jennifer			125.66
O'Brien	Jonathan			0.00
Ó hArgáin	Sean			283.09
O'Regan Byrne	Jenny			91.30
O'Toole	Pat			1086.06

Parks	Eleanor			1327.94
Pender	John			828.55
Quinn	William			1302.91
Reddy	Eithne			1141.69
Reddy	Eleanor			0.00
Shirley	Keith			92.05
Shortall	Maurice			2498.18
Townsend	Caroline			303.45
Townsend	Jim			819.57
Treacy	Sean			1146.07
Vaughan	Joan			976.54
Warren	Sean			1456.10
Whelan	Noreen			1179.25
				65027.38

# Section Five

# Human Resource Report

## Staffing Profile

**2014**

Chief Executive	1.00
Education Officer	1.00
Principals	13.00
Deputy Principals	14.00
Teaching Staff (wte)	326.20
Adult Education Officer	1.00
Co-Ordinators/Facilitators	10.00
Guidance Counsellors	4.75
Youth Officer	2.00
Resource Tutors	10.0
Teachers/Tutors(wte)	18.39
Information Officer	2.0
Administrative Staff(wte)	72.43
Ancillary Staff(wte)	26.10
Special Needs Assistants (wte)	25.00
<b>Total (whole time equivalent)</b>	<b>526.87</b>

*Approx 250 Tutors/Teachers are employed on a part-time basis on Adult Literacy, Community Education, Back to Education and Evening Class Programmes.*





**etb**

Bord Oideachais agus Oiliúna  
Chill Chainnigh agus Cheatharlach  
*Kilkenny and Carlow*  
*Education and Training Board*